

SOUTH SEVIER HIGH SCHOOL RAMS

2016 - 17

"Home of the Rams"

This School Handbook belongs to:

Name _____

Address _____

City _____ Zip _____

Phone _____ Student# _____

SOUTH SEVIER



COMMITMENT TO EXCELLENCE

South Sevier High School

430 W. 100 S.

Monroe, UT 84754

527-4651 FAX: 527-4653

Principal: Randy Madsen

Vice-Principal: Brett Beagley

Counselor: Dustin Shakespear

Secretaries: Nancy Ware, Sharie Bigelow, Angie Chappell

Teachers

Shelly Adams

Dustyn Allen

Barbara Balch

Brett Beagley

Scott Brady

Kimberly Brown

Wendi Byars

Jared Campbell

James Cavan

Dorianne Christensen

David Evans

Brent Hafen

Kip Hansen

Melissa Hartle

Stuart Hepworth

Matt Jenkins

Janell Johansen

Jennifer Keele

Deborah Morgan

Tammy Nilsson

Boyd Price

Collin Rose

Tami Smith

Kamie Sorensen

Weston Zabriskie

JoAnn Topham

Karen Hill

Robin Hessey

Instructional Assistants: Sabrina Savage, Lori King, Linda Lowe

Custodians Head Custodian Mark Smith

Assistants Brandon Christensen and Shaina Sharp .

Extra-Curricular Coaches

Megan Robinson/ Greg Abbott

Kelly Barton

Dani Dickinson

Jason Mackelprang

Lynne Wayman

Heidi Peterson

Subject

Resource, Learning Coord.

Art

Resource

Shop

Science, Concurrent Enrollment

Geography, P.E.

Business

Law Enforcement

Music

Math

Resource, Dorm Students

Health, Psychology, P.E.

Vo Ag, Ind. Arts

Math

English, P.E.

Spanish

EdNet

FACS, Fin. Literacy

Science

English

Social Studies

Drivers Education

English

Math

Social Studies, P.E.

Media Coordinator

Computer Writing Lab Assistant

Copy Room

Extra-Curricular Program

Credit Recovery

Yearbook

Volleyball

HOSA

FBLA

SRO

Music

Football/GBB

FFA

Girls Basketball

Student Council

FCCLA

Sterling Scholar

Athletic Director

Student Council

National Honors Society

Football

Track

Drill Team

Cheerleading

Wrestling

Softball

Drama/Musical

Garrett Ekker

Cordell Pearson

CJ Carter

Ron Cropper

Kraig Nilsson

Rhett Parsons

Golf

Soccer (Girls & Boys)

Cross Country

Baseball

Tennis (Girls & Boys)

Boys Basketball

South Sevier High School

BELL SCHEDULE

REGULAR SCHOOL CLASSES

1 st	8:00 – 9:10
2 nd	9:15 – 10:25
3 rd	10:30 – 11:40
Lunch	11:40 – 12:10
4 th	12:15 – 1:25
5 th	1:30 – 2:40
RAMTIME	2:45 – 3:05

FRIDAY

1 st	8:00 – 8:55
2 nd	9:00 – 9:55
3 rd	10:00 – 10:55
Lunch	10:55 – 11:25
4 th	11:30 – 12:25
5 th	12:30 – 1:20

ASSEMBLY SCHEDULE C

(50 min. Assembly 65 min. classes)

REGULAR SCHOOL CLASSES

1 st	8:00 – 9:05
2 nd	9:10 – 10:15
3 rd	10:20 – 11:25
Lunch	11:25 – 11:55
4 th	12:00 – 1:05
5 th	1:10 – 2:15
Assembly	2:15 – 3:05

ASSEMBLY SCHEDULE D

(70 min. Assembly 60 min. classes)

REGULAR SCHOOL CLASSES

1 st	8:00 – 9:00
2 nd	9:05 – 10:05
Assembly	10:05 – 11:15
3 rd	11:20 – 12:20
Lunch	12:20 – 12:50
4 th	12:55 – 1:55
5 th	2:00 – 3:05

ASSEMBLY SCHEDULE E(Friday)

(25 min. Assembly 50 min. classes)

REGULAR SCHOOL CLASSES

1 st	8:00 – 8:50
2 nd	8:55 – 9:45
3 rd	9:50 – 10:40
4 th	10:45 – 11:35
Lunch	11:35 – 12:00
5 th	12:05 – 12:55
Assembly	1:00 – 1:20

MISSION STATEMENT

Our mission is to create a learning environment that encourages high expectations for success through

- **appropriate instruction that allows for individual differences and learning styles**
- **a safe, orderly, caring and supportive environment**
- **parental, teacher and community involvement in student learning**

STUDENT/PARENT HANDBOOK

This handbook has been prepared for your use and information. Teachers, parents, administrators, and the Board of Education, in order to create the best possible atmosphere for the education of all students, have established the rules, regulations and procedures described. They are based on respect for the rights of others and the individual responsibility of each student to perform to his/her highest capability. Good use of the information provided will be to your advantage and will help students continue to maintain the standards expected of this school by the community.

Students are subject to all rules and regulations from the time they board the bus or arrive on the campus and continue throughout the school day. The same rules and regulations, both on and off campus, govern students representing the school in any activity. The student policies and procedures can be found on the school website.

<http://www.southsevierhigh.org/>

Civil Rights Notice

South Sevier High School does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to all groups. The following person has been designated to handle inquiries regarding non-discrimination policies:

Randy Madsen, Principal
 South Sevier High School
 430 W 100 S
 Monroe, Utah 84754

Gail Albrecht, Assistant Superintendent
 Sevier School District
 180 East 600 North
 Richfield, Utah 84701

For further information on notice of non-discrimination, visit:

<http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves our area, or call 1-800-421-3481.

South Sevier High School Website

It is our goal to provide a local South Sevier High School Website for our school community. It will include a calendar of events, monthly newsletter, Notes from the administration, links to Teacher websites, links to club, sports, extra-curricular information.

The website is <http://www.southsevierhigh.org/> .

Progress Reports in Canvas

Please keep in touch with your student's attendance and grades. All of our teachers are using Canvas as a way of corresponding with students and parents. Your students will have your log in and how to sign in is on the school website.

School Community Council

The purpose of the Council is to evaluate the school's progress and give input regarding future decisions affecting South Sevier High School. All parents and students are invited to attend the council meetings. Voting for the new council members will take place the end of August.

Sevier School District Calendar
2016-17 School Year

FIRST SEMESTER

August 24	First day of School
September 5	Labor Day
October 21, 24-25	Fall Recess
October 28	Eligibility and Grade check
November 23 - 25	Thanksgiving Break
December 21-22	1 st Semester Finals
December 22	Last Day of 1st Semester

SECOND SEMESTER

January 4	1st day of second semester
January 16	Martin Luther King Day/No School
February 20	Washington-Lincoln Day/No School
March 21	Eligibility and Grade check
April 13-14, 17	Spring Recess
May 26	Last Day, Graduation
May 29	Memorial Day Observed

FEE GUIDELINES

These fees are charged to all students:

All students have an activity fee \$35, textbook fee \$15(not to exceed \$30 per family), media fee \$5, writing lab fee \$10, and a technology fee \$15 for a total of **\$80.00**. Individual class fees will be billed during the semester when the student takes the class. **Senior Fee for Seniors \$25.00.**

FEE WAIVER requests must be received in the school year that the fees are applicable for and assessed no later than October 31 of each school year. There is no ability to request a fee waiver for prior year's fees. All fees must be paid or a complete and approved fee waiver application filed with the school prior to participation in any activity or event.

A free or reduced lunch application was mailed to you. Completed forms should be mailed to the Sevier School District Office at 195 East 500 North, Richfield, Utah, 84701.

Yearbooks are \$55. (\$55 until January 10th then \$65 thereafter) All students; including Seniors ; will need to have their picture taken **SEPT 2** for the activity card and yearbook. There is no charge unless the student desires to purchase a picture package. Yearbook pictures are digital and this is the picture that will be in the yearbook.

- **To be able to participate in any extracurricular activity, fees must be paid prior to participation. However, any student who has outstanding school fees over \$300 will not be allowed to participate in any extra-curricular activities until their account is resolved.**

SCHOOL FEE GUIDELINES

Guidelines can be found on the district website. <https://www.seviersd.org/>

Schedule Changes

Once a student is registered, it is imperative that **ONLY** the counselor or the principal alters the schedule. The only way a schedule will be changed is by teacher recommendation (no fee assessed) or by parent request and payment of a \$10.00 extra handling fee. Each schedule change will be considered on the individual merits.

Withdrawing from Classes

Classes may be dropped the first 10 days of the semester. Students withdrawing from a class after that date will be given an F for the course.

Student Check out Procedure

Clearing students that are absent from school. The student must bring a note or have parents call the school secretary prior to or before returning to school after an absence. Failure to clear student prior to returning to school will be truant and result in 1 hour of restitution per **class** missed.

Leaving school during the school day. Students who need to leave school during the school day, this includes any student not returning after lunch, must check out in the main office **prior** to leaving campus. Students will need a note from parent or parent must contact the office prior to the student leaving campus. Excuses sent after the fact will not be accepted. Students may use the office phone to contact parents due to illness or emergency. Parents may indicate on the student health form if they desire anyone other than a parent to be able to check their student out of school. Otherwise, only the parent will be able to release a student from school. **Truancy** will be issued when a student is absent from class or leaves school without checking out and a parent has not given the school prior notice.

Attendance Policy (Summary)

Few factors will have greater influence on a student's educational success than punctuality and regular school attendance. Therefore the following guidelines will be followed at South Sevier High School.

Definitions:

ABSENCE, any time a student misses more than fifteen minutes of class.

TARDY, any time a student enters the classroom after the bell. **(Student should be at their seat or station when the bell rings.)**

TRUANCY, any part of a class missed without proper authorization from teachers or school officials. The teacher, not the bell, will dismiss students. Leaving before being dismissed by a teacher is a truancy.

Absence Policy

Fifth absence: A pre-habitual truancy meeting will be scheduled with the parent/guardian, student and assistant principal to discuss attendance.

Sixth absence: In the same class during the same semester will result in the student having to attend restitution to make up the absences. An (NG) for that class period will appear on the report card and no credit will be issued if restitution is not completed.

Seventh absence: Additional restitution hour.

Eighth absence: A second meeting with parent/guardian, student and assistant principal will be scheduled to discuss citation for habitual truancy and referral to juvenile court system. Additional restitution hour.

Ninth absence: Additional restitution hour.

Tenth absence: As per district policy, student loses credit for the class. (You must attend at least 80% of the time to receive credit). Student will be referred to Juvenile Court and cited for habitual truancy.

Truancy Policy

1 Restitution hour will be required for each period truant.

First Truancy: Make up time and parent will be called. Teachers are not required to provide make-up work for truancy's.

Second Truancy: Student will be brought in and parent called with notification of receiving center on next incident.

Third Truancy: Student will be sent to the receiving center and may be referred to juvenile court.

Fourth Truancy: Pre-habitual truant notification with parent conference.

Fifth Truancy: Student will be sent to receiving center and charged with habitual truancy.

Tardy Policy

Fourth Tardy: Students will be required to make up one hour of restitution time and one hour per tardy thereafter.

Sixth Tardy: Students will be sent to the office to talk about tardiness. Parent will be called.

Restitution Option

Students will be given the opportunity to pay \$10.00 per restitution hour in lieu of attending scheduled restitution sessions. The money collected in the fall semester will be donated to the giving it back program. The money collected in the spring semester will be used to fund the incentive program for students that have 100% attendance.

Ram Time and Policy

We will be having intervention time on Monday through Thursday from 2:45 to 3:05. This is still in-school time. School is not out until 3:05. If students are requested to be in an intervention/enrichment class and don't attend, it will be considered a truancy. Parents cannot excuse their student from Ram Time, unless excused before hand.

Home-bound Students

Students who will miss more than two weeks due to medical situations and who need the assistance of a home-bound teacher may be provided help upon request made by the parent to the Principal. The Principal must be contacted as soon as possible.

Student Behavior Policy

The ability for a teacher to teach and a student to learn is negatively influenced by disruptive behavior in the classroom. Therefore a three strikes program will be enforced.

Strike One: On the first occasion a student is deemed to be inappropriate in class and his/her actions affect the ability of the teacher to teach or the students to learn, the teacher will talk with the student and document the problem.

Strike Two: The second time the student is a disruptive influence in the classroom the teacher will document the student's actions in an Incident Report given to the Principal. Teacher will contact the home by phone. An Incident Report will be forwarded to the parents.

Strike Three: If the student becomes a disruptive influence a third time, the teacher will send the student to the Principal. A parent meeting will be convened to determine the consequences and direction necessary to remedy the situation.

Removal Procedure

If a student is removed from class for a violation of school or district policy the following procedure will be followed.

First Option: Remove the student to parent's custody.

Second Option: If a student has been removed from class, but credit is still an option the student must complete the class work and return it to the teacher on a prearranged weekly basis.

Third Option: In-school detention. A work area will be provided for students to work alone. The administration will supervise the student's behavior. If credit is still possible the teacher involved will monitor the academic progress weekly. If a behavior problem develops with the in-school detention arrangements, the student will default to the first option.

GRADUATION REQUIREMENTS (Summary)

The State Office of Education has established standards for secondary education which include the identification and mastery of core curriculum.

<u>Subject</u>	<u>9th – 12th Grade</u>
English/Lang. Art	4.0
Math	3.0
Science	3.0
Computer Studies	.5
Social Science	3.0
Arts	1.5
Healthy Life-Styles	2.0
Vocational Education	1.0
Financial Literacy	<u>.5</u>
Required Credits	18.5
Class of 2017	Electives 11.5
Class of 2018	Electives 14.5
Class of 2019	Electives 14.5
Class of 2020	Electives 14.5
	Total Credits 30
	Total Credits 33
	Total Credits 33
	Total Credits 33

Teacher Assistants (TAs)

Seniors who are on track for graduation and interested in being a Teacher's Assistant may participate with the following restrictions: The student may serve as a TA for only one period during the semester.* Teachers will only have one TA for a given period.* Teachers will be responsible for the TA's supervision during that period. (*Note: Some exceptions could apply with the approval of the principal.)

Grades and Grading

Teachers will grade on an A, B, C, D, F system (A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F). Teachers and/or Departments may determine the percent value for each grade.

Graduation Exercises

Student participation in graduation ceremonies at SSHS is considered a privilege not a right. **Seniors must have all fees paid and a completed check out form to walk.**

All class work must be completed no later than the day of senior check out.

In order to maintain dignity and decorum at high school commencements, students participating in commencement exercises are subject to the dress and grooming standards articulated in section C of district policy and wear the prescribed cap and gown *during the ceremony without additional ornamentation or decoration. Personal

items such as clothing, accessories or jewelry that draw undue attention or detract from the dignity and decorum of the occasion shall not be allowed. Mantles, cords, insignias or medals signifying achievement, honor or recognition are restricted to awards issued and approved for display at graduation by the local high school. *During the ceremony” refers to the entire duration of the commencement program, from opening processional to completion of the recessional.

Honor Graduates

Students who maintain a cumulative GPA of 3.8 or higher **during their first 7 semesters** will be designated as honor graduates.

Honor Roll

The academic honor rolls recognize students who demonstrate outstanding academic efforts and citizenship. Eligibility criteria for each honor roll is listed below:

High Honor Roll: GPA of 3.8 or higher

Honor Roll: GPA of 3.5 to 3.799

Valedictorian and Salutatorian

The following criteria will be used to select each graduating class's Valedictorian and Salutatorian:

1. The top 10% of the graduating class (based on cumulative GPA) will be automatically eligible for consideration as the Valedictorian or Salutatorian. Selection **will be based on 7 semesters of course work**. The citizenship of each candidate will be considered by the Valedictory Committee to insure the representative of SSHS is, in fact, the type of student worthy to represent his/her school.
2. Citizenship requirements will be considered in the selection process. Possible causes for elimination might include, but is not limited to, the following:
 - *Established pattern of inappropriate classroom behavior over a four year period. Such evidence, as incident reports and citizenship codes will be considered.
 - *Not following or abusing established class, school, or district policies. This especially includes dress and attendance policies.
 - *Attitude with fellow peers, staff and faculty. Several incidents of insubordination would disqualify a student from consideration.
3. After determining the top 10% and taking into account citizenship of a student, the Valedictory Committee will select the top student(s) using a "weighted class" GPA with the following criteria:
 - a. English, math, science and social studies college courses will carry a 1.5 weighting. Elective college courses will carry a weighting of 1.25.
 - b. All high school courses will carry the weight of 1.0.

c. All courses to be considered in these figures MUST appear on a transcript prior to second semester in the senior year. Therefore, if students wish their college or extra-curricular courses such as football, track, drill team, etc. to show on their transcripts, these courses must be added to their transcript before the designated time, if they are to be considered part of the weighting process.

4. There is no limit to the number of academic courses to be figured in this weighing process. The weighted GPA will be calculated by multiplying their transcript GPA by their total number of credits earned, adding the additional weighted grade points and dividing the total by the number of credits earned.

5. If there is a tie for either Valedictorian or Salutatorian, the composite ACT score will be used to break the tie.

6. If there still remains more than one candidate, Co-Valedictorians or Co-Salutatorians will be designated.

7. Final approval will be the responsibility of the SSHS faculty.

Homeroom Advisory

All students have a homeroom advisor to work with them as a mentor during their four years at South Sevier High School. Students are assigned to homeroom groups. Homeroom classes meet throughout the year. Most students will keep the same homeroom advisor the entire time they are at SSHS. It is important for them to use their advisors as helpful resources in answering questions and solving problems.

Interscholastic Competition

Qualifications to Participate in Athletics and other Activities Sponsored by the Utah High School Activities Association

UHSAA Policy: To be eligible to compete in interscholastic competition, an individual must be a full time student in the school he/she wishes to represent. No student shall be eligible to represent his or her school if he or she has failed more than one subject during the previous grading period. A GPA of 2.0 must be earned in the previous grading period. (Incomplete grades (I) and (NG) are consider failing until made up.

School Policy:

1. Each mid-semester a grade check will be conducted. Those students involved with extracurricular activities. i.e. interscholastic competitions, drama, music, clubs, etc. , will need to be in compliance with Utah High School Activities Association policy. Those individuals not in compliance will not be able to participate until the end of the next semester. Coaches, advisors, teachers, and administration will work closely with the individual to assist them in meeting the criteria. If, at the end of the mid-semester,

the individual still does not meet the Utah High School Activities Association's Policy, it will be enforced as given.

2. Any absence, on a game/activity day, not approved by the principal or designee, will result in loss of the right to participate in that day's event.

Cheating

Any student caught cheating in any form will be required to do the assignment or test in a way that cheating will not be a possibility and may require other interventions to receive the opportunity to redo the work..

Assemblies

Assemblies are a regularly scheduled part of the school curriculum and are designed to be educational as well as entertaining experiences. They provide one of the few opportunities in school to learn formal audience behavior. Regardless of the type of program, courtesy demands that the STUDENT BODY be respectful and appreciative. **Yelling, screaming, whistling, catcalls, etc.** are appropriate only at pep assemblies held in the gymnasium. Those who show inappropriate behavior will be removed from the assembly.

Faculty Lounge, Office and Workroom

The faculty lounge and workroom are off limits to ALL students including TA's and faculty members' children. This is a place of business where highly confidential phone and written communication transactions are being conducted; therefore, to protect the privacy of faculty and students alike, students are not to be in the faculty lounge with or without faculty members present.

Food and Drink in School

Food or drinks will only be allowed in the cafeteria. Water will be allowed in classrooms with teacher's permission. The water must be in a clear water bottle. No mugs allowed.

Grievance Procedure

If a student or parent has a concern about a school policy, employee, or action, the following procedure should be followed in order to resolve the problem as quickly as possible:

1. Contact the person with whom you have a complaint to discuss both sides of the story.
2. If the problem still exists, contact the principal to facilitate problem-solving steps.

3. If still unresolved, ask the superintendent, in writing to place the complaint on the following month's Board of Education agenda for further discussion.

Internet

The purpose of Internet is to facilitate communications in support of research and education, by providing access to unique resources and an opportunity for collaborative work. To remain eligible as a user, the use of your account must be in support of and consistent with the educational objectives of the District. Access to Internet is made possible through an appropriate provider to be designated by Sevier School District at its sole discretion. Sevier School District and all users of the Internet must comply with existing rules which are available on the district website. All students and parents must electronically sign the Acceptable Use Policy found on the district website before they will be given access to the Internet.

Language and Courtesy

1. "Please" and "Thank you" are spoken here.
2. "Foul, profane, vulgar, or abusive language" is not appropriate and students involved with such language could be suspended. In case of the "F-Bomb", violators will be suspended.
 - Each Offense: suspended one day (in-school suspension)
3. All staff members will be spoken to and referred to by using their proper title: Mrs., Mr., Miss, and Coach.
4. Excessive public displays of affection are not acceptable. Holding hands is the limit. No Kissing, No Hugging, etc.

Locker Policy

Each student will have the use of an assigned hall locker and a PE locker (if the student is enrolled in a PE class or a competitive sport.) **Lockers are the property of the Sevier School District and will be subject to search at any time.** There is the expectation that the locker will be clean and orderly. Damaging of painted surfaces on either side of the door is not permitted. Any material found in a locker is considered in the possession of the student to whom the locker is assigned. Students should not share lockers. **All students taking a P.E. class will be issued a school lock.** Please use them. Students not returning the issued lock will be charged a \$10 fee. The school is **not responsible for theft.** Students will need to bring their own locks, as there are no locks on hall lockers. SSHS reserves the right to cut off a lock if necessary.

Physical or Verbal Assaults

Physical or verbal violence is not tolerated at our school. Students who have participated in a physical assault on another person will be referred to the police and suspended from school. If physical injury to another is caused, the perpetrator may be recommended for permanent expulsion from the schools in Sevier County. Verbal threats or assaults will be considered criminal acts as well and will be dealt with appropriately.

Respect for School Property

Sevier School District makes a great effort to provide students with school materials and equipment to help make the school experience enjoyable and profitable to the learner. Students are asked to show respect for the school and school property by not marking desks, tables, seats, walls, etc. Textbooks should be cared for in a responsible manner and not written in or defaced in any manner. Classroom care is a shared responsibility between teacher and student. Desks and floors shall be kept clean. Students damaging school property will pay for damages.

SPORTSMANSHIP CODE

1. Be courteous to opponents, fans, and cheerleaders.
2. Be representative in your behavior toward everyone present.
3. Respect and abide by officials decision.
4. Exercise self-control at all times; never taunt or boo an official, coach, cheerleader, or player.
5. Display character in your every action.
6. Learn to win with **Character** and lose with **Dignity**.
7. Display appreciation for a good performance or play regardless of the team.
8. LET'S REMEMBER WHO WE ARE!!! "Do Rowdy Right"

Student Identification Card

Students will be issued a photo identification card. This card must be shown at all dances and games as evidence of membership before a student will be allowed to participate at the student rate. Failure to show student I.D. will require payment of adult admission charge to any school event.

Student Insurance

Student Insurance can be purchased by parents for any high school student. Insurance forms are available at the beginning of every year. There are several coverage plans to choose from and the price varies from plan to plan.

Student Telephone & Messages

Use of the student telephone at the office is authorized for checking out or clearing after school conflicts when parents could not have been informed prior to school time. The office will take phone messages for parents needing to communicate with students but will not interrupt classes for their delivery unless it is an emergency. We'll do the best we can but there are no guarantees when delivering messages to students! Please try to remind students of appointment, work schedules etc., before school.

Student Transportation

Students must be transported in school-approved transportation to be eligible to participate in the school activity if provided. Parent drivers must have a district approved background check and provide evidence of current and valid driver's license and insurance. **Students may not be taken off a bus by anyone other than a parent personally without the principals prior approval.**

Vending Machines

Change for the machines will not be given in the office. If the machines dysfunction, it is the student's responsibility to report it to the office. **Students, use these machines at their own risk.**

Visitors

District policy prohibits students visiting other school campuses during the school day. In keeping with this policy, the high school does not allow visitors to attend classes or any part of the school day with students. School is a place of business for students and faculty alike and allowing outside visitors to attend classes may disrupt the learning process. Visitors to our school must check in at the main office where the office staff will assist them. Visitors are NEVER to go to a classroom and disrupt the class. Visitors who are in the school and who have not been cleared through the office and approved will be viewed as trespassers. **Any student in the hall during class must have a Hall Pass.**

STATE AND DISTRICT POLICIES

INTERFERING DEVICES AND ELECTRONIC COMMUNICATION DEVICES

Policy #3205 Summary

PURPOSE

While in some instances the possession of electronic devices or other devices or objects by a student at a school may be appropriate, often the possession and use of such devices or objects by students at school can have the effect of distracting, disrupting and intimidating others in the school setting and leading to opportunities for academic dishonesty and other disruptions of the educational process. These types of devices are frequently lost or stolen. South Sevier High is not responsible for the security and safekeeping of these items and is not financially responsible for any damage, destruction, or loss of electronic devices. In order to maintain a secure and orderly learning environment, and to promote respect and courtesy regarding the use of electronic devices, Sevier School District hereby establishes the following rules and regulations governing student use of electronic devices and procedures to address student misuse of electronic devices.

DEFINITIONS

“Electronic devices” include, but are not limited to, cell phones, camera phones, Mp3 players, iPods, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, two-way radios, video broadcasting devices, pagers, and any other device that allows a person to record and/or transmit, on either a real time or delayed basis, sound, video, or still images, text, or other information.

POLICY

Electronic communication devices and cameras may not be possessed, activated or utilized at any time in any situation where a reasonable expectation of personal privacy exists. These locations and circumstances include but are not limited to locker rooms, shower rooms, restrooms and any other areas where students or others may change clothes or be in any stage of disrobing or changing clothes.

At no time, may any electronic communication device or camera be utilized by any student in a way which might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed or intimidated. Electronic devices are banned from being used or seen when classes are in session.

SANCTIONS

A. CONFISCATION OF DEVICE

For each observed violation of this policy, it shall be the duty of the schoolteacher or administrator observing the violation to immediately confiscate the interfering device. Furthermore, the school may take additional disciplinary action as described more generally in district policies. The confiscated device shall be forwarded to the office together with the name of the person from whom the device is confiscated.

B. DISCIPLINARY ACTIONS

First Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration. The electronic device shall remain in the possession of the school administration until the end of the school day. The first violation and all subsequent violations shall be logged in the office.

Second Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at minimum may include a relinquishment of the electronic device to the school administration. The electronic device shall remain in the possession of the school administration until the end of the school day. The parent or guardian and only they can pick up the device. It will remain in the office until the parent or guardian can pick it up.

Third Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration. The electronic device shall remain in the possession of the school administration until the end of the school day. The school will charge a \$15 fee to return the electronic device to the student. The device will need to be picked up by the parent or guardian.

Fourth Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration. The electronic device shall remain in the possession of the school administration until the end of the school day. The school will charge a \$15 fee to return the electronic device to the student. The device will need to be picked up by the parent or guardian. A parent conference will be scheduled to discuss pre-habitual disruptive behavior.

Fifth Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration. The electronic device shall remain in the possession of the school administration until the end of the school day. The school will charge a \$15 fee to return the electronic device to the student. The device will need to be picked up by the parent or guardian. The student will be referred to juvenile court and charged as habitually disruptive.

Conduct, Dress & Grooming Standards Policy

Sevier District schools are to provide a safe, wholesome, healthy educational environment where academic learning, personal development, and a sense of pride and accomplishment can flourish. Part of the educational process is learning self discipline and appropriate behavior. Therefore, it is the policy of the Board to enforce all Utah laws related to conduct on school premises and school buses and to see that students are taught to preserve public property including all school facilities and equipment.

The Board also recognizes that dress and grooming seriously affect the behavior of students attending school and may also impact sanitation and safety conditions. Because experience has demonstrated that the learning atmosphere is improved when students both look and act appropriately, the Board hereby authorizes establishment of standards of student conduct, dress and grooming.

The Board delegates to the Administration responsibility to see that each school adheres to the conduct, dress, and grooming standards established by the Board in the guidelines of this policy. Further, all district and school staff members shall have a share of responsibility in seeing that these standards are implemented and enforced in classrooms, in school buildings, on school grounds, on school buses, at school activities, and other occasions as appropriate.

II. ADMINISTRATION POLICY

The Administration shall implement Board policy according to the following guidelines:

A. Student Conduct

1. **Classroom Behavior** – Students shall conduct themselves in a manner that contributes to a productive learning atmosphere for themselves and their classmates. Students are expected to be attentive, cooperative, and industrious while in the classroom. Students who habitually disrupt or

destroy the learning atmosphere shall be disciplined according to the procedures established in Policy 3075 – Suspension/Expulsion

2. **Behavior at Assemblies and Activities – Assemblies and activities shall be considered special student privileges where participation is contingent upon appropriate behavior. Students shall show respect to all performers. Students, who disturb, disrupt, or show disrespect shall lose the privilege of attending and may be subjected to disciplinary action as outlined in Policy 3075 – Suspension/Expulsion.**

3. **Protection and Care of School Property – Students shall be expected to use school equipment and facilities appropriately and to behave in such a way that school property is preserved and protected. Students may be disciplined for improper use or treatment of school facilities and/or equipment.**

4. **Behavior at Competitive Events – Students are expected to demonstrate sportsmanship at all competitive events and to conduct themselves according to the rules of fair play both spectators and participants. While healthy competition is encouraged, cheating or rude and disruptive conduct shall not be tolerated.**

5. **Patriotism and Respect for the Flag – The Flag of the United States of America shall be appropriately displayed at all schools in keeping with customary and accepted practices. Students shall show proper respect for their country’s emblem. Instruction should include the frequent repeating of the Pledge of Allegiance by students and teachers. Discourteous treatment of the flag or other national symbols shall be cause for disciplinary action.**

6. Use of Alcohol, Tobacco, Narcotics, and Drugs – Student use or possession of alcohol, tobacco, narcotics, and drugs is prohibited by law. Students, who break the law, shall be disciplined according to the guidelines set forth in Policy 3085, 3085-A, 3085-B – Student use of Controlled Substances, Alcohol, Tobacco.

B. Dangerous or Disruptive Conduct

Students who engage in dangerous or disruptive conduct, including bringing any weapon or facsimile of a weapon to school, committing arson, burglary, larceny, criminal mischief, battery or assault, or engage in activities which violate federal, state or local laws, shall be excluded from school. (See Policy 3072 – Safe Schools)

C. School Dress and Grooming

Students shall dress in a manner that shows respect for the educational environment and is befitting the day’s activities. Students’ clothing and jewelry must not present a health or safety hazard or distraction, which would disrupt the educational mission. Disruption is defined as reactions by other individuals to the clothing or adornment, which causes the teacher/administrator to lose the attention of the students, to modify or cease instructional activities, or to deal with student confrontations or complaints.

1. Items that disrupt the educational mission shall not be allowed. Personal items such as clothing, paraphernalia, jewelry, backpacks, fanny packs, gym bags, water bottles, etc., shall be free of writing, pictures, or any other insignias, which are crude, vulgar, profane, violent, or sexually suggestive.

2. Items which bear advertising, promotions and likeness of tobacco, alcohol, or drugs or which are contrary to the educational mission shall not be allowed.
3. All students shall wear clean clothing. Clothing, jewelry, accessories and piercings which are so conspicuous, extreme, or odd that they may draw undue attention, disrupt, or tend to disrupt, interfere with or pose a health or safety issue to the learning atmosphere at the school, shall not be allowed.
4. Students shall not wear clothes that are mutilated, cut off, or immodest, e.g., shorts, mini skirts, bare midriffs, halter tops, spaghetti straps, tank shirts, or similar clothing. Clothing shall cover the midriff, underwear, back, and cleavage at all times. Skirts, dresses and shorts must be at least mid-thigh length or longer when seated
5. Hats or headgear of any kind are not allowed within the building except as part of an approved activity, or for religious, or medical purposes.
6. Shoes shall be worn at all times that ensure personal safety and hygiene.
7. Gang-related clothing, colors, and paraphernalia shall not be allowed in schools or activities. School officials will determine what constitutes “gang” clothing, colors, and paraphernalia after consultation with law enforcement agencies as needed according to the guidelines set forth in Policy 3075 A – Gangs, Gangs Participation, Weapons Possession.
8. Military clothing or insignias which are part of the official uniform of the U.S. Armed Forces are not to be worn except where authorized by law.

(Wearing of the military uniform is regulated by provisions of Title 10, USC § 771-772, and Army Regulation 670-1 § 29-4).

9. School officials may require students to wear certain types of clothing for health or safety reasons in connection with certain specialized activities.

10. All students shall maintain their hair, mustaches, sideburns, and beards in a clean, well-groomed manner. Hair which is so conspicuous, extreme, or odd in color or style that draws undue attention, disrupts, or tends to disrupt or interfere with the learning atmosphere at the school, shall not be allowed. Hair must be a natural hair color to remain in school.

11. Body piercing or tattoos that would interrupt school decorum or adversely affect the educational process must be covered or removed. Students will be allowed to only have piercings in their ears while at school.

D. School Dress and Grooming – Graduation

In order to maintain dignity and decorum at high school commencements, students participating in commencement exercises are subject to the dress and grooming standards articulated in section C of this policy and wear the prescribed cap and gown during the ceremony* without additional ornamentation or decoration. Personal items such as clothing, accessories or jewelry that draws undue attention or detract from the dignity and decorum of the occasion shall not be allowed. Mantles, cords, insignias or medals signifying achievement, honor or recognition are restricted to awards issued and approved for display at graduation by the local high school.

* “During the ceremony” refers to the entire duration of the commencement program, from opening processional to completion of the recessional.

Sevier School District Special Education Program

School District offers a comprehensive program of special education services designed to provide a learning environment that helps a child progress in his/her individualized educational program.

If you are aware of a child who may have a disability, that affects their learning to such a degree that it may require special education services, please contact your local school principal or the Sevier Special Education Department at (435) 896-4850.

Referral Process/Procedure

When a parent or school staff member suspects a student may have a disability, the following referral procedure is implemented:

1. Teachers implement research-based and/or peer-reviewed interventions and provide documentation of the results on the Student Intervention Profile to be reviewed by a school team which includes a general education teacher, the building principal, and others as necessary.

**Note: Pre-referral interventions may not be used to substantially delay an evaluation for eligibility.*

2. The referring person completes and signs a referral form. If school personnel are making the referral, attach documentation of contacts with the parents about the concerns regarding the student’s educational performance.

3. The Student Intervention Profile, accompanying data, and the referral form are given to the building principal, who reviews existing data (including pre-referral intervention results and school team recommendations) on the student and determines if the referral should go forward for a full evaluation.

a. This review of existing data and evaluation determination is conducted in collaboration with the Special Education Learning Coordinator.

b. If it is decided that the evaluation should take place, a special education staff member is assigned to oversee/conduct the evaluation. Written Prior Notice (WPN) is provided to the parent of the intent to conduct an evaluation.

i. If the referral is not going to result in a comprehensive evaluation, the principal and the assigned special education case manager send the parent a Written Prior Notice of Refusal to take the action of conducting an evaluation.

School Song

All hail our grand ol' South Sevier
We'll cheer unto her fame
We'll march toward her greatest goal
To glorify her name!
We cannot be untrue to her
So let us all ordain
The white unto her honor
And the red unto her fame!
Our South Sevier, our South Sevier
To thee our hearts are true
We'll give the grand old banner
The honor that is due!
Then we'll raise our colors high
In sunshine or in rain
Praise the white unto her honor
And the red unto her fame!