


SOUTH SEVIER HIGH SCHOOL RAMS

2019 - 20

"Home of the Rams"
Student Handbook

SOUTH SEVIER HIGH SCHOOL



Responsibility
Take Charge of your Learning

Respect
Treat others the way you would like to be treated

Integrity
Act with honesty in all you say and do

Engagement

Discipline
Use self control to be your best

MISSION STATEMENT

To prepare our students with individualized opportunities and pathways in an atmosphere in which all members of a safe, diverse, and engaged small school community appreciate and strive for excellence.

South Sevier High School

430 W. 100 S.

Monroe, UT 84754

527-4651 FAX: 527-4653

Principal: Randy Madsen
 Vice-Principal: Brett Beagley
 Athletic Director: Boyd Price

Counselor: Cheylena Lyman, Paul McCormick
 Mental Health Counselor: Janessa Farrer
 Secretaries: Nancy Ware, Sharie Bigelow, Angie Chappell

Teachers

Shelly Adams
 Dustyn Allen
 Chelsee Alvey
 Becky Bastian
 Scott Brady
 Kimberly Brown
 Wendi Byars
 Jared Campbell
 James Cavan
 Dorianne Christensen
 Brent Hafen
 Kip Hansen
 Melissa Hartle
 Stuart Hepworth
 Robin Hessey
 Karen Hill
 Jennifer Keele
 Jeff Kidder
 Deborah Morgan
 Leah Morgan
 Boyd Price
 John Ramage
 Amy Robinson
 Amber Riddle
 Kamie Sorensen
 David Schena
 Janene Torgerson
 Devin Woolsey

Instructional Assistants:

Custodians:

Subject

Resource, Learning Coord.
 Art
 Language Arts
 Resource
 Science, Concurrent Enrollment
 Geography, World Civ
 Business
 Law Enforcement
 Music
 Math, P.E.
 Health, Psychology, P.E.
 Vo Ag, Ind. Arts
 Math
 Language Arts
 Media Coordinator
 Computer Writing Lab Assistant
 FACS, Fin. Literacy
 woodshop, cabinet making
 Science
 Copy Room
 Social Studies
 Spanish, Weights and Drivers Ed
 Health and PE
 EdNet
 Math
 Math/ Ram Academy
 Resource
 Language Arts, Spanish
 Lori King, Joelle Eyre, and Natalie Ingram
 Head Custodian: Mark Smith
 Assistants: Bryce Turpin and Shaina Sharp .

Extra-Curricular Program

Credit Recovery
 Yearbook

 HOSA

 FBLA
 SRO
 Music

 Girls Basketball
 FFA
 Sterling Scholar
 Girls Basketball

 FCCLA

 STEM

 Athletic Director
 Football Coach

 National Honor Society

Extra-Curricular Coaches:

John Ramage	Football	Trampus Williams	Boys Golf
Sharie Bigelow	Volleyball	BJ Peterson	Soccer (Girls & Boys)
Kelly Barton	Drill Team	Amy Robinson	Girls Tennis
Devin Woolsey/Wendy Roberts	Musical	Dani Dickinson	Cheerleading
Dustin Nielson	Wrestling	Angela Nielsen	Swimming
Eric Baker	Baseball	Carson Christensen	Boys Basketball
Kraig Nilsson	Boys Tennis	Aubrey Lindsay	Softball
CJ Carter	Girls Track	Wendy Roberts	Drama
Devin Woolsey	Girls Golf	TBA	Boys Track

South Sevier High School

BELL SCHEDULE

REGULAR SCHOOL CLASSES

1 st	8:00 – 9:10
2 nd	9:15 – 10:25
3 rd	10:30 – 11:40
Lunch	11:40 – 12:10
4 th	12:15 – 1:25
5 th	1:30 – 2:40
RAMTIME	2:45 – 3:05

FRIDAY

1 st	8:00 – 8:55
2 nd	9:00 – 9:55
3 rd	10:00 – 10:55
Lunch	10:55 – 11:25
4 th	11:30 – 12:25
5 th	12:30 – 1:20

ASSEMBLY SCHEDULE C

(50 min. Assembly 65 min. classes)

REGULAR SCHOOL CLASSES

1 st	8:00 – 9:05
2 nd	9:10 – 10:15
3 rd	10:20 – 11:25
Lunch	11:25 – 11:55
4 th	12:00 – 1:05
5 th	1:10 – 2:15
Assembly	2:15 – 3:05

ASSEMBLY SCHEDULE D

(70 min. Assembly 60 min. classes)

REGULAR SCHOOL CLASSES

1 st	8:00 – 9:00
2 nd	9:05 – 10:05
Assembly	10:05 – 11:15
3 rd	11:20 – 12:20
Lunch	12:20 – 12:50
4 th	12:55 – 1:55
5 th	2:00 – 3:05

ASSEMBLY SCHEDULE E(Friday)

(25 min. Assembly 50 min. classes)

REGULAR SCHOOL CLASSES

1 st	8:00 – 8:50
2 nd	8:55 – 9:45
3 rd	9:50 – 10:40
Lunch	10:40 – 11:05
4 th	11:10 – 12:00
5 th	12:05 – 12:55
Assembly	1:00 – 1:20

STUDENT/PARENT HANDBOOK

This handbook has been prepared for your use and information. Teachers, parents, administrators, and the Board of Education, in order to create the best possible atmosphere for the education of all students, have established the rules, regulations and procedures described. They are based on respect for the rights of others and the individual responsibility of each student to perform to his/her highest capability. Good use of the information provided will be to your advantage and will help students continue to maintain the standards expected of this school by the community.

Students are subject to all rules and regulations from the time they board the bus or arrive on the campus and continue throughout the school day. The same rules and regulations, both on and off campus, govern students representing the school in any activity. The student policies and procedures can be found on the district website.

<https://www.seviersd.org/index.php/topstudent.html>

Civil Rights Notice

South Sevier High School does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to all groups. The following person has been designated to handle inquiries regarding nondiscrimination policies:

Randy Madsen, Principal
 South Sevier High School
 430 W 100 S
 Monroe, Utah 84754

Mike Willes, Assistant Superintendent
 Sevier School District
 180 East 600 North
 Richfield, Utah 84701

For further information on notice of non-discrimination, visit:

<http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves our area, or call 1-800-421-3481.

South Sevier High School Website

It is our goal to provide a local South Sevier High School Website for our school community. It will include a calendar of events, monthly newsletter, Notes from the administration, links to Teacher websites, links to club, sports, extra-curricular information.

The website is <http://www.southsevierhigh.org/> .

Progress Reports in Canvas

Please keep in touch with your student's attendance and grades. All of our teachers are using Canvas as a way of corresponding with students and parents. Your students will have your log in and how to sign in is on the school website.

School Community Council

The purpose of the Council is to evaluate the school's progress and give input regarding future decisions affecting South Sevier High School. All parents and students are invited to attend the council meetings. Voting for the new council members will take place the end of August.

Sevier School District Calendar
2019-20 School Year

FIRST SEMESTER

August 15	First day of School
September 2	Labor Day
October 18, 21-22	Fall Recess
October 17	Eligibility and Grade check
November 27 - 29	Thanksgiving Break
December 18-19	1 st Semester Finals
December 20	Last Day of 1st Semester

SECOND SEMESTER

January 6	1st day of second semester
January 20	Martin Luther King Day/No School
February 17	Washington-Lincoln Day/No School
March 18	Eligibility and Grade check
April 6-10	Spring Recess
May 19-20	2nd Semester Finals
May 22	Last Day, Graduation
May 25	Memorial Day Observed

FEE GUIDELINES

These fees are charged to all students:

All students have an activity fee \$35, and a technology fee \$15 for a total of **\$50.00**. Individual class fees will be billed during the semester when the student takes the class. **Senior Fee for Seniors \$25.00.**

FEE WAIVER requests must be received in the school year that the fees are applicable for and assessed no later than October 31 of each school year. There is no ability to request a fee waiver for prior year's fees. All fees must be paid or a complete and approved fee waiver application filed with the school prior to participation in any activity or event.

A free or reduced lunch application was mailed to you. Completed forms should be mailed to the Sevier School District Office at 195 East 500 North, Richfield, Utah, 84701.

Yearbooks are \$60. (\$60 until October 21st then \$65 and after January 4th \$70. All students; including Seniors ; will need to have their picture taken **SEPT 6** for the activity card and yearbook. There is no charge unless the student desires to purchase a picture package. Yearbook pictures are digital and this is the picture that will be in the yearbook.

- **To be able to participate in any extracurricular activity, fees must be paid prior to participation. However, any student who has outstanding school fees over \$300 will not be allowed to participate in any extracurricular activities until their account is resolved.**

Schedule Changes

Once a student is registered, it is imperative that **ONLY** the counselor or the principal alters the schedule. The only way a schedule will be changed is by teacher recommendation (no fee assessed) or by parent request and payment of a \$10.00 extra handling fee. Each schedule change will be considered on the individual merits.

Withdrawing from Classes

Classes may be dropped the first 10 days of the semester. Students withdrawing from a class after that date will be given an F for the course.

South Sevier High School Citizenship Rating Procedures

The primary goal of education is the development of individuals who possess the knowledge, skills, and human characteristics necessary to enable them to live meaningful lives and to make positive contributions to society. South Sevier High School accepts a joint responsibility with parents to give special emphasis to habits and qualities of character, which promote an upright and desirable citizenry.

To support this educational concept, schools and parents should expect students to be in regular attendance, punctual in arriving at classes, appropriate in their conduct at school, and responsible for their behavior.

To stress academic grades without placing at least equal emphasis upon citizenship performance fails to recognize one of the major purposes of public education. For these reasons, South Sevier has established these Citizenship Rating Procedures. These procedures include multiple opportunities for students to improve and succeed. Citizenship ratings are awarded in each specific class.

1. GENERAL INFORMATION AND REQUIREMENTS FOR CITIZENSHIP RATING AT SOUTH SEVIER HIGH SCHOOL

- 1.1 To participate in graduation exercises satisfactory citizenship ratings are required.
- 1.2 Citizenship ratings will be identified as follows: H=Honors, S=Satisfactory
U=Unsatisfactory.
- 1.3 The citizenship rating is determined by the student's performance in the following areas:
 - 1.3.1 Attendance
 - 1.3.2 Behavior
 - 1.3.3 Truancy
 - 1.3.4 Tardy
- 1.4 Honors citizenship rating "H" will be based on exceptional attendance (no more than 3 absences in any specific class, minimal tardiness (no more than 2 tardies in any specific class), no truancy, and outstanding behavior in classroom (i.e turning in assignments and completing assignments on time, mentoring other students, showing kindness and respect to other students and school staff, and following all classroom and school rules).
- 1.5 Satisfactory citizenship rating "S" will be based on good attendance (4-5 absences in any specific class), tardies (3-4 tardies in any specific class) and zero truancies.
- 1.6 Unsatisfactory citizenship rating "U" will be based on misbehavior in the classroom and not following classroom rules will also constitute a "U" rating (see Section 2).
- 1.7 More than one "U" during any grading period or eligibility checkpoint will affect participation in all extracurricular activities (including UHSAA activities) for the next

grading period. Students may remedy (erase) “U” ratings and still participate as outlined in Section 3.

2. CITIZENSHIP RATING DETERMINATION BASED ON BEHAVIOR

- 2.1 Classroom and school-wide behavior should be appropriate and consistent with administration and teacher expectations.
- 2.2 School and teacher behavior expectations are found in District Policy, school student handbooks, and teacher syllabi/instructions. Students need to familiarize themselves with these expectations in order to avoid serious negative consequences that could result in a negative citizenship rating.
 - 2.2.1 On the first incident, the teacher will talk to the student and clarify the expectation.
 - 2.2.2 On the second incident, the student may be removed from the classroom setting and the parent/guardian will be notified by the teacher.
 - 2.2.3 On the third incident, an incident report will be completed by the teacher using the District incident reporting system and a meeting will be held with the parent/guardian, teacher, and student.
 - 2.2.4 On the fourth incident, the student and parent/guardian will be required to meet with school administration. A habitual disruptive student warning will be issued.
 - 2.2.5 On the fifth incident, the student will be removed from class and placed in “In School Suspension.” A habitual disruptive student citation will be issued, the student will receive a “U” in that class and the student will be referred to youth court.
 - 2.2.6 Serious or severe negative behaviors could result in a “U” on the first incident and immediate school administration involvement.
- 2.3 An “Administrative U” may be issued for serious negative behaviors on campus as well as extracurricular activities including, but not limited to: disrespect for school authority or staff members, use of vulgarity or profanity, direct and willful disobedience of classroom rules and school policies, theft or destruction of school property, repeated dress code violations, and repeated public displays of affection. An “Administrative U” will not appear on student grade reports however, the consequences of an “Administrative U” will be applied according to the procedures outlined in this document. Only school principals and assistant principals, or designee will be authorized to issue an “Administrative U.” Any “Administrative U” not remedied will disqualify students from participating in graduation exercises or activity.

3. ATTENDANCE DETERMINATION BASED ON BEHAVIOR

- 3.1 Regular school attendance represents an essential cornerstone for learning and is based on a partnership between home and school in promoting responsible attendance habits. The student, the parent(s), and the school share the responsibility for student attendance.

Students are expected to attend class regularly and be on time. Continuity in the learning process is seriously disrupted by excessive absences. Regular attendance, punctuality, self-discipline, and responsibility are important educational goals that are directly related to employability and success in future educational pursuits. Students who have good attendance generally achieve higher grades and enjoy school. Attendance is recorded by each class. School attendance is calculated by semester.

- 3.2 Students participating in approved school activities will not be considered absent.
- 3.3 Students will be considered absent if they are gone for more than 15 minutes of any class.
- 3.4 After the fifth absence in any one class parents will be notified through school messenger.
- 3.5 After the sixth absence in any one class, the student will receive an “NG” for that class and will lose credit unless they complete restitution. Students need to complete 4 hours of restitution in order to have that or those classes with six absences with the “NG” removed. Though the student may have 6 absences in multiple classes the student will only be required 4 hours of restitution.
- 3.6 After the eighth absence in any one class, the parent and student will be notified by school administration and referred to youth court. The student will need to complete an additional 4 hours of restitution in order to remove the “NG” in that or those classes.
- 3.7 After the tenth absence in any one class, the student will lose credit for the class and be required to complete a mediation process with the state mediator.
- 3.8 After the twelfth absence the student will be referred to juvenile court.
- 3.9 Parents/Guardians may petition with school administration, prior to the absence, to have the absence waived for citizenship rating due to special circumstances (i.e. doctors note, etc.).

***Attendance Examples:** Missing all of “A Day” more than 6 times results in a “NG” in all 5 “A Day” classes. If a student missed “A Day” 3 days and “B Day” 3 days then a “NG” would not be assigned to any classes.

4. TRUANCY DETERMINATION BASED ON BEHAVIOR

- 4.1 When dealing with truant students District Policy 3020 will be followed. Truancy is any unauthorized absence from school, including any absence without approval of the school or parents/guardians, or any absence where the student has willfully and of his own volition chosen to be out of school without prior permission.
- 4.2 After the first incident, the student will receive an “NG”, lose credit until restitution is completed and parent/guardian will be contacted. The student will receive one hour of restitution for each class period truant in order to have the “NG” removed for each class. For example, if a student were truant all of “A Day” 5 hours of restitution would be

- required for the 5 class periods missed.
- 4.3 After the second incident, the parent/guardian will be contacted by the school administration and the student will receive an additional hour of restitution for each class period truant in order to have the “NG” removed for each class.
 - 4.4 After the third incident, the student will be sent to receiving. The student will also receive an additional hour of restitution for each class period truant in order to have the “NG” removed for each class. A meeting with parent/guardian, student and administration will be required to get the student back in school.
 - 4.5 After the fourth incident, the student will be required to go through the mediation process and receive one additional hour of restitution for each class period truant in order to have the “NG” removed for each class.
 - 4.6 After the fifth incident, the student will be referred to juvenile court.

5. TARDINESS DETERMINATION BASED ON BEHAVIOR

- 5.1 Students are expected to be ready to learn when the bell rings as instructed by the teacher. Students will be marked absent if they are fifteen or more minutes late. Tardies are calculated differently than absences.
- 5.2 After the fourth tardy the parent will be contacted by the school through school messenger.
- 5.3 After the fifth tardy in any one class, the student will receive an “NG” and lose credit until restitution is completed. The student will be required to complete 1 hour of restitution for each class in which they have 5 tardies, in order to have the “NG or NG’s” removed.
- 5.4 After the Eighth tardy in any one class, the parent/guardian will be contacted by the school. The student will need to complete 1 additional hour of restitution for each class in which they have more than 5 tardies. Student will be referred to youth court.
- 5.5 Tardies are not removed as restitution hours are completed during any grading period.

6. CREDIT REMEDIATION

- 6.1 Any “U” citizenship rating (classroom or administrative) may be remedied and removed by completing the required 4 hours of restitution.
- 6.2 Any “Attendance NG” grade (attendance, truancy, tardy) may be remedied by completing the required restitution hours, or by paying \$10.00 per restitution hour. *Money may not be used to remove “Behavioral U’s”.
- 6.3 If a student receives all honors “H” or satisfactory “S” citizenship ratings in any given semester without having them removed using restitution, all “U”s from the previous semester will be removed.

7. APPEALS PROCEDURE

- 7.1 Appeals to prevent a student from receiving an “NG” for legitimate reasons:
- 7.1.1 If absences are due to verifiable illness or special circumstances beyond a student’s control, students may appeal an “NG” during the term in which the absences occur.
 - 7.1.2 The appeal must be in writing and turned into the front office at least one week prior to the end of the eligibility checkpoint.
 - 7.1.3 If the appeal has been approved, school staff members will be notified not to count the legitimate absences toward grades.

8. UNREMEDIED “U” CITIZENSHIP RATINGS

- 8.1 Students who complete their senior year with more than one “U” will result in that student not being allowed to participate in graduation exercises with their peers. As outlined in Section 1.1. More than one “U” during any grading period or eligibility checkpoint will affect participation in all extracurricular activities (including UHSAA activities) for the next grading period. Students may remedy (erase) “U” ratings and still participate as outlined in Section 3.

Ram Time and Policy

We will be having intervention time on Monday through Thursday from 2:45 to 3:05. This is still in-school time. School is not out until 3:05. If students are requested to be in an intervention/enrichment class and don’t attend, it will be considered a truancy. Parents cannot excuse their student from Ram Time, unless excused before hand.

Home-bound Students

Students who will miss more than two weeks due to medical situations and who need the assistance of a homebound teacher may be provided help upon request made by the parent to the Principal. The Principal must be contacted as soon as possible.

GRADUATION REQUIREMENTS (Summary)

The State Office of Education has established standards for secondary education which include the identification and mastery of core curriculum.

<u>Subject</u>	<u>9th – 12th Grade</u>
English/Lang. Art	4.0
Math	3.0
Science	3.0
Computer Studies	.5
Social Science	3.0
Arts	1.5
Healthy Lifestyles	2.0
Vocational Education	1.0
Financial Literacy	.5
Required Credits	18.5
Class of 2018	Electives 13.5 Total Credits 32
Class of 2019	Electives 13.5 Total Credits 32
Class of 2020	Electives 13.5 Total Credits 32
Class of 2021	Electives 13.5 Total Credits 32

Teacher Assistants (TAs)

Seniors who are on track for graduation and interested in being a Teacher's Assistant may participate with the following restrictions: The student may serve as a TA for only one period during the semester.* Teachers will only have one TA for a given period.* Teachers will be responsible for the TA's supervision during that period. (*Note: Some exceptions could apply with the approval of the principal.)

Grades and Grading

Teachers will grade on an A, B, C, D, F system (A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F). Teachers and/or Departments may determine the percent value for each grade.

Graduation Exercises

Student participation in graduation ceremonies at SSHS is considered a privilege not a right. **Seniors must have all fees paid, completed the proper citizenship policy, and a completed check out form to walk.** All class work must be completed no later than the day of senior check out.

In order to maintain dignity and decorum at high school commencements, students participating in commencement exercises are subject to the dress and grooming standards articulated in section C of district policy and wear the prescribed cap and

gown *during the ceremony without additional ornamentation or decoration. Personal items such as clothing, accessories or jewelry that draw undue attention or detract from the dignity and decorum of the occasion shall not be allowed. Mantles, cords, insignias or medals signifying achievement, honor or recognition are restricted to awards issued and approved for display at graduation by the local high school.

*"During the ceremony" refers to the entire duration of the commencement program, from opening processional to completion of the recessional.

Honor Graduates

Students who maintain a cumulative GPA of 3.8 or higher **during their first 7 semesters** will be designated as honor graduates.

Honor Roll

The academic honor rolls recognize students who demonstrate outstanding academic efforts and citizenship. Eligibility criteria for each honor roll is listed below:

High Honor Roll: GPA of 3.8 or higher

Honor Roll: GPA of 3.5 to 3.799

Valedictorian and Salutatorian

The following criteria will be used to select each graduating class's Valedictorian and Salutatorian:

1. The top 10% of the graduating class (based on cumulative GPA) will be automatically eligible for consideration as the Valedictorian or Salutatorian. Selection **will be based on 7 semesters of coursework**. The citizenship of each candidate will be considered by the Valedictory Committee to insure the representative of SSHS is, in fact, the type of student worthy to represent his/her school.

2. Citizenship requirements will be considered in the selection process. Possible causes for elimination might include, but is not limited to, the following:

*Established pattern of inappropriate classroom behavior over a four year period. Such evidence, as incident reports and citizenship codes will be considered.

*Not following or abusing established class, school, or district policies. This especially includes dress and attendance policies.

*Attitude with fellow peers, staff and faculty. Several incidents of insubordination would disqualify a student from consideration.

3. After determining the top 10% and taking into account citizenship of a student, the Valedictory Committee will select the top student(s) using a "weighted class" GPA with the following criteria:

a. English, math, science and social studies college courses will carry a 1.5 weighting. Elective college courses will carry a weighting of 1.25.

b. All high school courses will carry the weight of 1.0.

c. All courses to be considered in these figures MUST appear on a transcript prior to second semester in the senior year. Therefore, if students wish their college or extra-curricular courses such as football, track, drill team, etc. to show on their transcripts, these courses must be added to their transcript before the designated time, if they are to be considered part of the weighting process.

4. There is no limit to the number of academic courses to be figured in this weighing process. The weighted GPA will be calculated by multiplying their transcript GPA by their total number of credits earned, adding the additional weighted grade points and dividing the total by the number of credits earned.

5. If there is a tie for either Valedictorian or Salutatorian, the composite ACT score will be used to break the tie.

6. If there still remains more than one candidate, Co-Valedictorians or Co-Salutatorians will be designated.

7. Final approval will be the responsibility of the SSHS faculty.

Homeroom Advisory

All students have a homeroom advisor to work with them as a mentor during their four years at South Sevier High School. Students are assigned to homeroom groups. Homeroom classes meet throughout the year. Most students will keep the same homeroom advisor the entire time they are at SSHS. It is important for them to use their advisors as helpful resources in answering questions and solving problems.

Interscholastic Competition

Qualifications to Participate in Athletics and other Activities Sponsored by the Utah High School Activities Association

UHSAA Policy: To be eligible to compete in interscholastic competition, an individual must be a full time student in the school he/she wishes to represent. No student shall be eligible to represent his or her school if he or she has failed more than one subject during the previous grading period. A GPA of 2.0 must be earned in the previous grading period. (Incomplete grades (I) and (NG) are considered failing until made up.

School Policy:

1. Each mid-semester a grade check will be conducted. Those students involved with extracurricular activities. i.e. interscholastic competitions, drama, music, clubs, etc. , will need to be in compliance with Utah High School Activities Association policy. Those individuals not in compliance will not be able to participate until the end of the next semester. Coaches, advisors, teachers, and administration will work closely with the individual to assist them in meeting the criteria. If, at the end of the mid-semester,

the individual still does not meet the Utah High School Activities Association's Policy, it will be enforced as given.

2. Any absence, on a game/activity day, not approved by the principal or designee, will result in loss of the right to participate in that day's event.

Cheating

Any student caught cheating in any form will be required to do the assignment or test in a way that cheating will not be a possibility and may require other interventions to receive the opportunity to redo the work..

Assemblies

Assemblies are a regularly scheduled part of the school curriculum and are designed to be educational as well as entertaining experiences. They provide one of the few opportunities in school to learn formal audience behavior. Regardless of the type of program, courtesy demands that the STUDENT BODY be respectful and appreciative. **Yelling, screaming, whistling, catcalls, etc.** are appropriate only at pep assemblies held in the gymnasium. Those who show inappropriate behavior will be removed from the assembly.

Faculty Lounge, Office and Workroom

The faculty lounge and workroom are off limits to ALL students including TA's and faculty members' children. This is a place of business where highly confidential phone and written communication transactions are being conducted; therefore, to protect the privacy of faculty and students alike, students are not to be in the faculty lounge with or without faculty members present.

Food and Drink in School

Food or drinks will only be allowed in the cafeteria. Water will be allowed in classrooms with teacher's permission. The water must be in a clear water bottle. No mugs allowed.

Grievance Procedure

If a student or parent has a concern about a school policy, employee, or action, the following procedure should be followed in order to resolve the problem as quickly as possible:

1. Contact the person with whom you have a complaint to discuss both sides of the story.
2. If the problem still exists, contact the principal to facilitate problem-solving steps.

3. If still unresolved, ask the superintendent, in writing to place the complaint on the following month's Board of Education agenda for further discussion.

Internet

The purpose of Internet is to facilitate communications in support of research and education, by providing access to unique resources and an opportunity for collaborative work. To remain eligible as a user, the use of your account must be in support of and consistent with the educational objectives of the District. Access to Internet is made possible through an appropriate provider to be designated by Sevier School District at its sole discretion. Sevier School District and all users of the Internet must comply with existing rules which are available on the district website. All students and parents must electronically sign the Acceptable Use Policy found on the district website before they will be given access to the Internet.

Language and Courtesy

1. "Please" and "Thank you" are spoken here.
2. "Foul, profane, vulgar, or abusive language" is not appropriate and students involved with such language could be suspended. In case of the "F-Bomb", violators will be suspended.
 - Each Offense: suspended one day (in-school suspension)
3. All staff members will be spoken to and referred to by using their proper title: Mrs., Mr., Miss, and Coach.
4. Excessive public displays of affection are not acceptable. Holding hands is the limit. No Kissing, No Hugging, etc.

Locker Policy

Each student will have the use of an assigned hall locker and a PE locker (if the student is enrolled in a PE class or a competitive sport.) **Lockers are the property of the Sevier School District and will be subject to search at any time.** There is the expectation that the locker will be clean and orderly. Damaging of painted surfaces on either side of the door is not permitted. Any material found in a locker is considered in the possession of the student to whom the locker is assigned. Students should not share lockers. **All students taking a P.E. class will be issued a school lock.** Please use them. Students not returning the issued lock will be charged a \$10 fee. The school is **not responsible for theft.** Students will need to bring their own locks, as there are no locks on hall lockers. SSHS reserves the right to cut off a lock if necessary.

Physical or Verbal Assaults

Physical or verbal violence is not tolerated at our school. Students who have participated in a physical assault on another person will be referred to the police and suspended from school. If physical injury to another is caused, the perpetrator may be recommended for permanent expulsion from the schools in Sevier County. Verbal threats or assaults will be considered criminal acts as well and will be dealt with appropriately.

Respect for School Property

Sevier School District makes a great effort to provide students with school materials and equipment to help make the school experience enjoyable and profitable to the learner. Students are asked to show respect for the school and school property by not marking desks, tables, seats, walls, etc. Textbooks should be cared for in a responsible manner and not written in or defaced in any manner. Classroom care is a shared responsibility between teacher and student. Desks and floors shall be kept clean. Students damaging school property will pay for damages.

SPORTSMANSHIP CODE

1. Be courteous to opponents, fans, and cheerleaders.
2. Be representative in your behavior toward everyone present.
3. Respect and abide by officials decision.
4. Exercise self-control at all times; never taunt or boo an official, coach, cheerleader, or player.
5. Display character in your every action.
6. Learn to win with **Character** and lose with **Dignity**.
7. Display appreciation for a good performance or play regardless of the team.
8. LET'S REMEMBER WHO WE ARE!!! "Do Rowdy Right"

Student Identification Card

Students will be issued a photo identification card. This card must be shown at all dances and games as evidence of membership before a student will be allowed to participate at the student rate. Failure to show student I.D. will require payment of adult admission charge to any school event.

Student Telephone & Messages

Use of the student telephone at the office is authorized for checking out or clearing after school conflicts when parents could not have been informed prior to school time.

The office will take phone messages for parents needing to communicate with students but will not interrupt classes for their delivery unless it is an emergency. We'll do the best we can but there are no guarantees when delivering messages to students! Please try to remind students of appointments, work schedules etc. before school.

Student Transportation

Students must be transported in school-approved transportation to be eligible to participate in the school activity if provided. Parent drivers must have a district approved background check and provide evidence of current and valid driver's license and insurance. **Students may not be taken off a bus by anyone other than a parent personally without the principal's prior approval.**

Vending Machines

Change for the machines will not be given in the office. If the machines dysfunction, it is the student's responsibility to report it to the office. **Students, use these machines at their own risk.**

Visitors

District policy prohibits students visiting other school campuses during the school day. In keeping with this policy, the high school does not allow visitors to attend classes or any part of the school day with students. School is a place of business for students and faculty alike and allowing outside visitors to attend classes may disrupt the learning process. Visitors to our school must check in at the main office where the office staff will assist them. Visitors are NEVER to go to a classroom and disrupt the class. Visitors who are in the school and who have not been cleared through the office and approved will be viewed as trespassers.

Sevier School District **Special Education Program**

School District offers a comprehensive program of special education services designed to provide a learning environment that helps a child progress in his/her individualized educational program.

If you are aware of a child who may have a disability, that affects their learning to such a degree that it may require special education services, please contact your local school principal or the Sevier Special Education Department at (435) 896-4850.

Referral Process/Procedure

When a parent or school staff member suspects a student may have a disability, the following referral procedure is implemented:

1. Teachers implement research-based and/or peer-reviewed interventions and provide documentation of the results on the Student Intervention Profile to be reviewed by a school team which includes a general education teacher, the building principal, and others as necessary.

**Note: Pre-referral interventions may not be used to substantially delay an evaluation for eligibility.*

2. The referring person completes and signs a referral form. If school personnel are making the referral, attach documentation of contacts with the parents about the concerns regarding the student's educational performance.

3. The Student Intervention Profile, accompanying data, and the referral form are given to the building principal, who reviews existing data (including pre-referral intervention results and school team recommendations) on the student and determines if the referral should go forward for a full evaluation.

a. This review of existing data and evaluation determination is conducted in collaboration with the Special Education Learning Coordinator.

b. If it is decided that the evaluation should take place, a special education staff member is assigned to oversee/conduct the evaluation. Written Prior Notice (WPN) is provided to the parent of the intent to conduct an evaluation.

i. If the referral is not going to result in a comprehensive evaluation, the principal and the assigned special education case manager send the parent a Written Prior Notice of Refusal to take the action of conducting an evaluation.

STATE AND DISTRICT POLICIES

SCHOOL FEE GUIDELINES

Policy #3035

Guidelines can be found on the district website.

<https://www.seviersd.org/index.php/parentstudents/topstudent/240-3035-school-fee-guidelines.html>

INTERFERING DEVICES AND ELECTRONIC COMMUNICATION DEVICES

Policy #3205

<https://www.seviersd.org/index.php/parentstudents/topstudent/530-3205-interfering-devices-and-electronic-communication.html>

CONDUCT, DRESS AND GROOMING STANDARDS

Policy #3030

<https://www.seviersd.org/index.php/parentstudents/topstudent/246-3030-student-conduct-and-dress-and-grooming-standards.html>

School Song

All hail our grand ol' South Sevier
We'll cheer unto her fame
We'll march toward her greatest goal
To glorify her name!
We cannot be untrue to her
So let us all ordain
The white unto her honor
And the red unto her fame!
Our South Sevier, our South Sevier
To thee our hearts are true
We'll give the grand old banner
The honor that is due!
Then we'll raise our colors high
In sunshine or in rain
Praise the white unto her honor
And the red unto her fame!