# Attention Students and Parents

From the Principal:

To provide students with a more safe and secure school environment and to provide our administration with the communication tools we need to immediately inform students and parents of important and urgent information, we are happy to announce the implementation of **SchoolTipline™**.

SchoolTipline is the result of a multi-year university research project that studied how students and parent are an essential part of the school safety process. **SchoolTipline** allows students and parents to anonymously communicate school concerns or threats to administration through the Internet or text messaging.

Because of our relationship with **SchoolTipline**, we now benefit from the following:

**SafeTalk™** Anonymous 2-Way communication between students (or parents) and administration by Text Messaging or through Web-based reports.

**MassAlert™** Administration can send out up to 6,000 text messages and/or emails per minute if the need for quick communication to parents/students arises.

**OnlineSurveys™** Provides a quick and automated way to create surveys to statistically track effectiveness of school initiatives and gain awareness of student safety concerns.
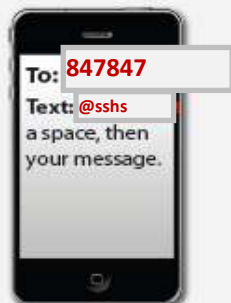
Warm Regards,

Your Principal

# SchoolTipline

## TO SUBMIT A TIP:

There are 2 ways to submit a tip to your school.

### TEXT MESSAGE (SMS):

Text your school's keyword: **@sshs** a space, and then your anonymous message to your school's tipline phone number

To: **847847**
Text: **@sshs** a space, then your message.

### INTERNET TIP:

1. Go to www.schooltipline.com and click the "Find My School" button at the top of the page.
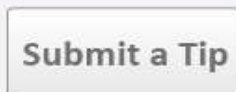
   **Find My School!**

2. Enter your school's name or city and click "Submit."

   **School/Organization Search:**
   School Name (required):

   **Submit**

3. From you school page, click "Submit a Tip."

   **Submit a Tip**

## TAKE A SURVEY

To take a survey, go to the same place you went to submit a tip.

1. Go to www.schooltipline.com and click on the "Find My School" button.
2. Enter your school's name and click "Submit"
3. Click the "Survey" button in the main menu.
4. Choose your survey to complete

## ADMINISTRATORS REPSPOND

SchoolTipline
Anonymity & 2-way communication provided

Tips are submitted online or by SMS

Trusted School Administrators Respond

If you text in your tip, the school admin can communicate directly to your phone from their computer or from their phones.

OR

### TIP STATUS

If you submit a tip, you can follow-up, reply to the admin, and check the status of your tip:

1. Go to www.schooltipline.com and click the "Find My School" button.
2. Enter your school's name and click "Submit"
3. Enter your Case ID in the upper right corner of the page and click "Search."