

SOUTH SEVIER HIGH SCHOOL RAMS

2024 - 2025

"Home of the Rams"
Student Handbook

SOUTH SEVIER HIGH SCHOOL



REAL RAMS SHOW HEART

HELPFUL

AMBITIOUS

TRUSTWORTHY

ENGAGED

RESILIENT

MISSION STATEMENT

To prepare our students with individualized opportunities and pathways in an atmosphere in which all members of a safe, diverse, and engaged small school community appreciate and strive for excellence.

South Sevier High School

430 W. 100 S.

Monroe, UT 84754

527-4651 FAX: 527-4653

Principal: Brett Beagley Counselor: Cheylena Lyman, Paul McCormick Vice-Principal: Stuart Hepworth
Mental Health Counselor: Janessa Farrer Athletic Director: Amy Robinson Asst. Athletic Director
Shauna Blake Secretaries: Robin Hessey, Sharie Bigelow, Kami Johnston

Teachers Subject Extra-Curricular Program

Shelly Adams Resource, Learning Coord.

Dustyn Allen Art, Sculpture, Digital Graphics

Chelsee Alvey Language Arts, Yearbook, Concurrent Enrollment

Shelby Ashby Science, Chemistry, Physics, Earth Science

Ben Bagley Vo Ag, Ind. Arts FFA

Sarah Bagley EdNet

Shauna Blake Resource, Assistant Athletic Director

Scott Brady Science, Concurrent Enrollment

Kimberly Brown Geography, World Civ, US History, Government, restitution,
credit recovery

Cason Chappell Social Science—Government, U.S. History, Geography, World Civ.,
Assistant Baseball

Dorianne Christensen Math PBIS Coordinator, Ram Academy

Melissa Hartle Math Sterling Scholar, Concurrent Enrollment

Barb Larsen Computer Writing Lab Assistant, Advisor over concessions, Gaming club

Chris Livingston Music

Jennifer Keele FACS, Fin. Literacy FCCLA

Jeff Kidder Woodshop, Cabinet Making, Building construction

Tracie Mills Copy Aide

Greg Northrup Law Enforcement SRO

Tiffany Obray Language Arts

Kristine Perryman Resource/Interventions, Language Arts

John Ramage Spanish, PE and Drivers Ed

Amber Riddle Media Coordinator

Amy Robinson Health and PE, Athletic Director

Kamie Sorensen Math, Student Body Officers

Jason Talley Business FBLA, Assistant Baseball

Bryce Twitchell Language Arts, Weights, Football

Taylor Winn Math, National Honors Society

Instructional Assistants: Lori King, Kashherri Sedgwick, Penny Carlin, Joelle Eyre

Custodians: Head Custodian: Mark Smith Assistants: Robbie Widdows, Keith Larsen, Kolton Elmer

Extra-Curricular Coaches:

Trampus Williams Boys' Golf

Bryce Twitchell Football

Sharie Bigelow Volleyball

Deidre Jenkins Drill Team

Dixie Christopherson Drama/school play

Will Chappell Wrestling

Jennifer Fillmore Girls' Wrestling

Sadie Salazar Girls' Soccer
Greg Northrup Boys' Soccer
Jaycee Barney Girls' Tennis
Amanda Wood Cheerleading
Carson Christensen Boys' Basketball
Eric Baker Baseball
Ellie Woolsey Softball
Jeff Moore Boys' Tennis
CJ Carter Cross Country
Girls' track
Boys track
Dixie Christopherson school play
Paige Bliss Girls' Golf
Tracy Johnson Girls' Basketball

South Sevier High School

BELL SCHEDULE

REGULAR SCHOOL CLASSES

1st 8:00-9:10
 2nd 9:15-10:25
 3rd 10:30-11:40
 Lunch 11:40-12:10
 4th 12:15-1:25
 5th 1:30-2:40
 Ram Time 2:45-3:05

MONDAY (Advisory)

1st 8:00-9:05
 2nd 9:10-10:15
 Advisory 10:20-10:40
 3rd 10:45-11:50
 Lunch 11:50-12:20
 4th 12:25-1:30
 5th 1:35-2:40
 Ram Time 2:45-3:05

Friday Schedule

1st 8:00-8:55
 2nd 9:00-9:55
 3rd 10:00-10:55
 Lunch 10:55-11:25
 4th 11:30-12:25
 5th 12:30-1:20

ASSEMBLY SCHEDULE C

(50 min. Assembly 65 min. classes)
 1st 8:00 – 9:05
 2nd 9:10 – 10:15
 3rd 10:20 – 11:25
Lunch 11:25-11:55
 4th 12:00 – 1:05
 5th 1:10 – 2:15
 Assembly 2:15 – 3:05

ASSEMBLY SCHEDULE D

(70 min. Assembly 60 min. classes)
 1st 8:00-9:00
 2nd 9:05-10:05
 Assembly 10:05-11:15
 3rd 11:20-12:20
 Lunch 12:20-12:50
 4th 12:55-1:55
 5th 2:00-3:05

ASSEMBLY SCHEDULE E(Friday)

(25 min. Assembly 50 min. classes)
 1st 8:00 – 8:50
 2nd 8:55 – 9:45
 3rd 9:50 – 10:40
 Lunch 10:40 – 11:05
 4th 11:10 – 12:00
 5th 12:05 – 12:50

STUDENT/PARENT HANDBOOK

This handbook has been prepared for your use and information. Teachers, parents, administrators, and the Board of Education, in order to create the best possible atmosphere for the education of all students, have established the rules, regulations and procedures described. They are based on respect for the rights of others and the individual responsibility of each student to perform to his/her highest capability. Good use of the information provided will be to your advantage and will help students continue to maintain the standards expected of this school by the community.

Students are subject to all rules and regulations from the time they board the bus or arrive on the campus and continue throughout the school day. The same rules and regulations, both on and off campus, govern students representing the school in any activity. The student policies and procedures can be found on the district website.

<https://www.seviersd.org/index.php/topstudent.html>

Civil Rights Notice

South Sevier High School does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to all groups. The following person has been designated to handle inquiries regarding nondiscrimination policies:

Brett Bealgey, Principal
South Sevier High School
430 W 100 S
Monroe, Utah 84754

Mike Willes, Assistant Superintendent
Sevier School District
180 East 600 North
Richfield, Utah 84701

For further information on notice of non-discrimination, visit:

<http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves our area, or call 1-800-421-3481.

South Sevier High School Website

It is our goal to provide a local South Sevier High School Website for our school community. It will include a calendar of events, monthly newsletter, Notes from the administration, links to Teacher websites, links to club, sports, extra-curricular information.

The website is <http://www.southsevierhigh.org/> .

Progress Reports in Canvas

Please keep in touch with your student's attendance and grades. All of our teachers are using Canvas as a way of corresponding with students and parents. Your students will have your login and how to sign in is on the school website.

School Community Council

The purpose of the Council is to evaluate the school's progress and give input regarding future decisions affecting South Sevier High School. All parents and students are invited to attend the council meetings. Voting for the new council members will take place at the end of August.

Community Council Meeting Schedule

Date	Time
September 23, 2024	3:30
October 14, 2024	3:30
February 18, 2024	3:30
March 17, 2024	3:30

Sevier School District Calendar

2023-2024 School Year

FIRST SEMESTER

August 17 First day of School

September 4 Labor Day

October 20, 23-24 Fall Recess

October 27 Eligibility and Grade check

November 22-24 Thanksgiving Break

December 18-19 1st Semester Finals

December 20 Last Day of 1st Semester

SECOND SEMESTER

January 4 1st day of second semester

January 15 Martin Luther King Day/No School
 February 19 Washington-Lincoln Day/No School
 March 8 Eligibility and Grade check
 March 25-29 Spring Recess
 May 21-22 2nd Semester Finals
 May 24 Last Day, Graduation

FEE GUIDELINES

These fees are charged to all students:

All students have an activity fee \$25, and a technology fee \$15 for a total of **\$40.00**. Individual class fees will be billed during the semester when the student takes the class. **Senior Fee for Seniors \$25.00.**

FEE WAIVER requests must be received in the school year that the fees are applicable no later than October 31 of each school year. There is no ability to request a fee waiver for prior year's fees. All fees must be paid or a complete and approved fee waiver application filed with the school prior to participation in any activity or event.

A free or reduced lunch application is available online at seviersd.org.

Yearbooks are \$55 until September 1st. After September 1st, prices will increase. All students, including Seniors, will need to have their picture taken **SEPT 1** for the activity card and yearbook. There is no charge unless the student desires to purchase a picture package. Yearbook pictures are digital and this is the picture that will be in the yearbook.

• To be able to participate in any extracurricular activity, fees must be paid prior to participation. However, any student who has outstanding school fees over \$300 will not be allowed to participate in any extracurricular activities until their account is resolved.

Schedule Changes

Once a student is registered, it is imperative that **ONLY** the counselor or the principal alters the schedule. The only way a schedule will be changed is by teacher recommendation (no fee assessed) or by parent request. Each schedule change will be considered on the individual merits.

Withdrawing from Classes

Classes may be dropped the first 4 days of the semester. Students withdrawing from a class after that date will be given an F for the course.

South Sevier High School Citizenship Rating Procedures

The primary goal of education is the development of individuals who possess the knowledge, skills, and human characteristics necessary to enable them to live meaningful lives and to make positive contributions to society. South Sevier High School accepts a joint responsibility with parents to give special emphasis to habits and qualities of character, which promote an upright and desirable citizenry.

To support this educational concept, schools and parents should expect students to be in regular attendance, punctual in arriving at classes, appropriate in their conduct at school, and responsible for their behavior.

To stress academic grades without placing at least equal emphasis upon citizenship performance fails to recognize one of the major purposes of public education. For these reasons, South Sevier has established these Citizenship Rating Procedures. These procedures include multiple opportunities for students to improve and succeed. Citizenship ratings are awarded in each specific class.

1. GENERAL INFORMATION AND REQUIREMENTS FOR CITIZENSHIP RATING AT SOUTH SEVIER HIGH SCHOOL

- 1.1 To participate in graduation exercises satisfactory citizenship ratings are required.
- 1.2 Citizenship ratings will be identified as follows: H = Honors, S = Satisfactory, U = Unsatisfactory.
- 1.3 The citizenship rating is determined by the student's performance in the following areas:
 - 1.3.1 Attendance
 - 1.3.2 Behavior
 - 1.3.3 Truancy
 - 1.3.4 Tardy
- 1.4 Honors citizenship rating "H" will be based on exceptional attendance (no more than 3 absences in any specific class, minimal tardiness (no more than 2 tardies in any specific class), no truancy, and outstanding behavior in the classroom (i.e turning in assignments and completing assignments on time, mentoring other students, showing kindness and respect to other students and school staff, and following all classroom and school rules).
- 1.5 Satisfactory citizenship rating "S" will be based on good attendance (4-5) absences in any specific class), tardies (3-4 tardies in any specific class) and zero truanies.
- 1.6 Needs Improvement citizenship rating "N" will be based on poor attendance (5+absences in any specific class), tardies (4+ in any specific class), truanies (1+ in any given class), misbehavior in the classroom and not following classroom rules will also constitute a "N" rating (see section 2).

1.7 Unsatisfactory citizenship rating “U” will be based on misbehavior in the classroom and not following classroom rules and misbehavior in the school and not following school rules will also constitute a “U” rating (see Section 2).

1.8 Any “U” during any grading period or eligibility checkpoint will affect participation in all extracurricular activities (including UHSAA activities) for the next grading period. Students may remedy (erase) “U” ratings and still participate as outlined in Section 6.

2. CITIZENSHIP RATING DETERMINATION BASED ON BEHAVIOR

2.1 Classroom and school-wide behavior should be appropriate and consistent with administration and teacher expectations.

2.2 School and teacher behavior expectations are found in District Policy, school student handbooks, and teacher syllabi/instructions. Students need to familiarize themselves with these expectations in order to avoid serious negative consequences that could result in a negative citizenship rating.

2.2.1 On the first classroom incident, the teacher will talk to the student and clarify the expectation.

2.2.2 On the second classroom incident, the student may be removed from the classroom setting and the parent/guardian will be notified by the teacher.

2.2.3 On the third classroom incident, an incident report will be completed by the teacher using the District incident reporting system and a meeting will be held with the parent/guardian, teacher, and student.

2.2.4 On the fourth classroom incident, the student and parent/guardian will be required to meet with school administration.

2.2.5 On the fifth classroom incident, the student will be removed from class and placed in “In School Suspension.” The student will receive a “U” in that class and the student will lose eligibility for the next grading period unless the restitution for “U” rating is completed.

2.2.6 Serious or severe negative behaviors could result in a “U” on the first incident and immediate school administration involvement.

2.2.7 On the 10th confirmed schoolwide incident (Educator’s Handbook), the student’s parents will be contacted and a parent meeting will be held with administration to discuss the issues. The student will receive an “Administrative U” and lose eligibility for the next grading period unless the restitution for “U” rating is completed.

2.2.8 On the 13th schoolwide incident (Educator’s Handbook), the student will be removed from classes and placed in in-school suspension for 1 day and be required to complete an appropriate behavior lesson. The student will receive an “Administrative U”

and lose eligibility for the next grading period unless the restitution for “U” rating is Completed.

2.2.9 On the 15th schoolwide incident (Educator’s Handbook), the student will be removed from classes and sent to the Richfield Receiving Center and cited for ungovernable Behavior or habitually disruptive behavior. A parent meeting would then be held before the student is allowed to return to regular classes. The student will receive an “Administrative U” and lose eligibility for the next grading period unless the restitution for the “U” rating is Completed.

2.2.10 On the 20th schoolwide incident (Educator’s Handbook), the student and the student’s parents will meet with school administration to discuss options to recapture credit through odysseyware.

2.3 An “Administrative U” may be issued for serious negative behaviors on campus as well as extracurricular

activities including, but not limited to: disrespect for school authority or staff members, use of vulgarity or profanity, direct and willful disobedience of classroom rules and school policies, theft or destruction of school property, repeated dress code violations, and repeated public displays of affection. An “Administrative U” will not appear on student grade reports; however, the consequences of an “Administrative U” will be applied according to the procedures outlined in this document. Only school principals and assistant principals, or designee will be authorized to issue an “Administrative U.” Any “Administrative U” not remedied will disqualify students from participating in graduation exercises or activity.

3. ATTENDANCE DETERMINATION BASED ON BEHAVIOR

3.1 Regular school attendance represents an essential cornerstone for learning and is based on a partnership between home and school in promoting responsible attendance habits. The student, the parent(s), and the school share the responsibility for student attendance. Students are expected to attend class regularly and be on time. Continuity in the learning process is seriously disrupted by excessive absences. Regular attendance, punctuality, self-discipline, and responsibility are important educational goals that are directly related to employability and success in future educational pursuits. Students who have good attendance generally achieve higher grades and enjoy school. Attendance is recorded by each class. School attendance is calculated by semester.

3.2 Students participating in approved school activities will not be considered absent.

3.3 Definitions:

Absences: students will be considered absent if they are gone for more than 15 minutes of any class including times when parents excuse students.

Tardy: Any time a student arrives to class after the tardy bell rings but is not more than 15 minutes late.

Truancy: Truancy is any unauthorized absence from school, including any absence without approval from parents/guardians or the school, or any absence where the student has willfully and of his/her own volition chosen to be out of school without prior permission.

3.4 Parents should excuse students prior to the student missing. In the event the school is not contacted prior to a student's absence, **parents should contact the school in a reasonable time frame, but not to exceed 3 school days after the absence.**

3.5 Any time a student arrives at school late or must leave school early, **the student must check in or out of school through the office for safety reasons.** A parent must either call the office or the attendance secretary must call the student's home to verify the student has permission to leave. Students will not be allowed to check out of school and remain on campus. **In all instances where a student has been in attendance during the morning or afternoon session and leaves campus without checking out through the office, the absence shall automatically be treated as a truancy. This includes when a student attends school until noon and then does not show up for his/her afternoon classes. Such absences may NOT be excused later by a note or phone call.**

3.6 **All absences are per class not total absences and all absences are considered in the total, excused and unexcused absences. South Sevier High School considers all absences similar to leave days given by employers to employees in the business world. Once specific thresholds are met or exceeded, interventions will be implemented to help improve student attendance and performance. All absences, including excused absences, can and do affect student performance and learning in the classroom.**

- After the 3rd absence in any one class and corresponding grade below a C level, students will be contacted by the student services secretary.
- After the 5th absence in any one class and corresponding grade below a C level, parents will be notified through school messenger.
- After the 6th absence in any one class and corresponding grade below a C level, the student services secretary will contact the parent by phone or email.
- After the 7th absence in any one class and corresponding grade below a C level, students become ineligible to participate in all extracurricular activities for the next eligibility period unless restitution hours are completed. Students will need to complete 4 hours of restitution in order to have their eligibility restored. Though the student may have 7 absences in multiple classes that student will only be required 4 hours of restitution.
- After the 9th absence in any one class and corresponding grade below a C level, the parent and student will be notified by the student services secretary and a parent meeting will be scheduled with administration. The student will need to complete an additional 4 hours of restitution in order to have their eligibility restored.
- After the 10th absence in any one class and corresponding grade below a C level, the student may be referred to youth court. The student will also accrue an additional hour of restitution.
- After the 12th absence in any one class and corresponding grade below a C level, the student may be escorted to the Richfield Receiving Center by the student resource officer

(SRO) because the student is beyond the 10% threshold considered to be chronic absenteeism. The student will also accrue an additional hour of restitution.

Students who are absent beyond the 10% threshold are less and less likely to be successful in their classes. At this point further administrative/parent/student interventions will be required as needed to assist students in their success.

3.7 When dealing with truant students District Policy 3020 will be followed. Truancy is any unauthorized absence from school, including any absence without approval of the school or parents/guardians, or any absence where the student has willfully and of his/her own volition chosen to be out of school without prior permission.

- After the 1st incident, the student will be contacted by the student services secretary and warned about continued truancy.
- After the 2nd incident, the parent/guardian will be contacted by the student services secretary, the student will be given 2 hours of restitution (one hour for each truancy), and the student will lose eligibility for extracurricular activities for the next eligibility period unless restitution is completed.
- After the 3rd incident, the student will receive an additional hour of restitution for each class period truant and a parent meeting with administration will be scheduled to discuss solutions.
- After the 4th incident, the student will accrue an additional hour of restitution. Furthermore, student success becomes more and more difficult to achieve and, therefore, the student may be referred to youth court for habitual truancy.
- After the 5th incident, the student will accrue an additional hour of restitution. Additionally, the student may be escorted to the Richfield Receiving Center by our student resource officer (SRO).
- After the 6th incident, the student will accrue an additional hour of restitution and a meeting with administration will follow. Appropriate interventions will be introduced.

3.8 Students are expected to be ready to learn when the tardy bell rings as instructed by the teacher. Students will be marked absent if they are fifteen or more minutes late. Tardies are calculated differently than absences.

- After the 5th tardy in any one class, the student's teacher will email/call home to discuss the tardy problem.
- After the 7th tardy in any one class, the parent/guardian will be contacted by the student services secretary and the student will lose eligibility for the next grading period unless restitution is completed. The student will be required to complete 1 hour of restitution for each class in which they have accrued 7 tardies in order to regain eligibility.
- After the 9th tardy in any one class, a parent meeting with administration will be scheduled to discuss solutions. The student will also accrue an additional hour of restitution.
- After the 10th tardy, the student will receive an additional hour of restitution and will be referred to youth court.
- After the 12th tardy, the student will receive an additional hour of restitution and may be escorted to the Richfield Receiving Center by the student resource officer (SRO).

- After the 13th tardy, administration will discuss other proper interventions with the student and the parent/guardian that would have a positive effect on the student's attendance. The student will also continue to accrue 1 hour of restitution for every additional tardy.
- Tardies are not removed as restitution hours are completed during any grading period.

4. Eligibility Restoration

4.1 Any "U" citizenship rating for behavior may be remedied and removed by completing the required 4 hours of restitution.

4.2 Any lost eligibility due to attendance issues may be remedied by completing the required restitution hours. Eligibility is immediately restored once hours are completed through scheduled restitution classes or by administrator approved efforts to improve student grades.

4.3 If a student receives all honors "H" or satisfactory "S" citizenship ratings in any given semester without having them removed using restitution, all "U"s from the previous semester will be removed.

4.4 Students who fail to recover credit during summer school or any form of credit recovery will be required to pay a fee of \$75 per .5 credits to be re-enrolled in the necessary class (Any class that is retaken costs \$75).

5. Appeals Procedure

Appeals to prevent a student from receiving a "U" citizenship rating or for a student to lose eligibility due to attendance issues:

5.1 If absences are due to illness or special circumstances beyond a student's control, students may appeal during the semester or grading period in which the absences occur.

5.2 The appeal must be in writing and turned into the front office/administration at least one week prior to the end of the eligibility period or checkpoint.

6. Unremedied "U" Citizenship Ratings

6.1 Students who complete their senior year with more than one "U" will result in that student not being allowed to participate in graduation exercises with his/her peers. As outlined in Section 1.1, more than one "U" during any grading period or eligibility checkpoint will affect participation in all extracurricular activities (including UHSAA activities) for the next grading period. Students may remedy or erase "U" ratings and still participate as outlined in Section 4.

CREDIT REMEDIATION

6.1 Any "U" citizenship rating (classroom or administrative) for behavior may be remedied and removed by completing the required 4 hours of restitution.

- 6.2 Any “U” citizenship rating for attendance (absence, truancy, tardy) may be remedied by completing the required restitution hours.
- 6.3 If a student receives all honors “H” or satisfactory “S” citizenship ratings in any given semester without having them removed using restitution, all “U”s from the previous semester will be removed.
- 6.4 Students who fail to recover credit during summer school or any form of credit recovery will be required a fee of \$75 per .5 credits to be re-enrolled in the necessary class (Any class that is retaken costs \$75).

7. APPEALS PROCEDURE

Appeals to prevent a student from receiving an “U” citizenship rating for legitimate reasons:

- 7.1.1 If absences are due to verifiable illness or special circumstances beyond a student’s control, students may appeal “U” citizenship rating during the term in which the absences occur.
- 7.1.2 The appeal must be in writing and turned into the front office at least one week prior to the end of the eligibility checkpoint.
- 7.1.3 If the appeal has been approved, school staff members will be notified not to count the legitimate absences toward grades.

8. UNREMEDIED “U” CITIZENSHIP RATINGS

- 8.1 Students who complete their senior year with more than one “U” will result in that student not being allowed to participate in graduation exercises with their peers. As outlined in Section 1.1. More than one “U” during any grading period or eligibility checkpoint will affect participation in all extracurricular activities (including UHSAA activities) for the next grading period. Students may remedy (erase) “U” ratings and still participate as outlined in Section 6.

Ram Time and Policy

We will be having intervention time on Monday through Thursday from 2:45 to 3:05. This is still in-school time. School is not out until 3:05. If students are requested to be in an intervention/enrichment class and do not attend, it will be considered a truancy. Parents cannot excuse their students from Ram Time, unless excused beforehand.

Home-bound Students

Students who will miss more than two weeks due to medical situations and who need the assistance of a homebound teacher may be provided help upon request made by the parent to the Principal. The Principal must be contacted as soon as possible.

GRADUATION REQUIREMENTS (Summary)

The State Office of Education has established standards for secondary education which include the identification and mastery of core curriculum.

Subject 9th – 12th Grade

English/Lang. Art 4.0

Math 3.0

Science 3.0

Computer Studies .5

Social Science 3.0

Arts 1.5

Healthy Lifestyles 2.0

CTE 2.0

Financial Literacy .5

Electives 12.5

Total 32 Credits

Teacher Assistants (TAs)

Seniors who are on track for graduation and interested in being a Teacher's Assistant may participate with the following restrictions: The student may serve as a TA for only one period during the semester.* Teachers will only have one TA for a given period.*

Teachers will be responsible for the TA's supervision during that period. (*Note: Some exceptions could apply with the approval of the principal.)

Grades and Grading

Teachers will grade on an A, B, C, D, F, NA (No Attempt) system. South Sevier High School is committed to a standards based grading system where student behaviors and attendance are separate from academic grades. We believe that this system more accurately communicates learning and knowledge and maximizes student learning success.

Graduation Exercises

Student participation in graduation ceremonies at SSSH is considered a privilege not a right. **Seniors must have all fees paid, completed all acquired restitution hours, and a completed check out form to walk.** All class work must be completed no later than the day of senior check out.

In order to maintain dignity and decorum at high school commencements, students participating in commencement exercises are subject to the dress and grooming

standards articulated in section C of district policy and wear the prescribed cap and gown *during the ceremony without additional ornamentation or decoration. Personal items such as clothing, accessories or jewelry that draw undue attention or detract from the dignity and decorum of the occasion shall not be allowed. Mantles, cords, insignias or medals signifying achievement, honor or recognition are restricted to awards issued and approved for display at graduation by the local high school.

**During the ceremony” refers to the entire duration of the commencement program, from opening processional to completion of the recessional.

Honor Graduates

Students who maintain a cumulative GPA of 3.8 or higher **during their first 7 semesters** will be designated as honor graduates.

Honor Roll

The academic honor rolls recognize students who demonstrate outstanding academic efforts and citizenship. Eligibility criteria for each honor roll is listed below: **High Honor Roll:** GPA of 3.8 or higher

Honor Roll: GPA of 3.8 or higher

Honor Roll: GPA of 3.5 to 3.799

Valedictorian and Salutatorian

The following criteria will be used to select each graduating class' Valedictorian and Salutatorian:

1. The top 10% of the graduating class (based on cumulative GPA) will be automatically eligible for consideration as the Valedictorian or Salutatorian. Selection will be based on 7 semesters of coursework. The citizenship of each candidate will be considered by the Valedictory Committee to ensure the representative of SSHS is, in fact, the type of student worthy to represent his/her school.
2. Citizenship requirements will be considered in the selection process. Possible causes for elimination might include, but is not limited to, the following:
 - a. *Established pattern of inappropriate classroom behavior over a four year period. Such evidence, such as incident reports and citizenship codes will be considered.
 - b. *Not following or abusing established class, school, or district policies. This especially includes dress and attendance policies.
 - c. *Attitude with fellow peers, staff and faculty. Several incidents of insubordination would disqualify a student from consideration.
3. After determining the top 10% and taking into account citizenship of student, the Valedictory Committee will select the top student(s) using a "weighted class" GPA with the following criteria:
 - a. English, math, science and social studies college courses will carry a 1.5 weighting. Elective college courses with a letter grade (P grades on college transcripts will not be included in the weighted GPA) will carry a weighting of 1.25.
 - b. All high school courses will carry the weight of 1.0.
 - c. All courses to be considered in these figures MUST appear on a transcript prior to second semester in the senior year. Therefore, if students wish their college or extra-curricular courses such as football, track, drill team, etc. to show on their transcripts, these courses

must be added to their transcript before the designated time, if they are to be considered part of the weighting process.

- d. If you have a release hour for a college class, your release hour grade does not factor into your weighted GPA. Therefore you will have .5 credit of that class, not 1 credit.
4. There is no limit to the number of academic courses to be figured in this weighing process. The weighted GPA will be calculated by multiplying their transcript GPA by 40 credits (the total possible credits a student could earn), adding the additional weighted grade points and dividing by 40.
5. After the weighted GPA is found, ACT score will be factored into the ranking.
6. If there is a tie for either Valedictorian or Salutatorian, the composite ACT score will be used to break the tie.
7. If there still remains more than one candidate, Co-Valedictorians or Co-Salutatorians will be designated.
8. Final approval will be the responsibility of the SSHS Valedictorian/Salutatorian committee.

SEL Advisory

All students will have an SEL advisor to work with them as a mentor during their four years at South Sevier High School. Students are assigned to advisory groups. Advisory classes meet every Monday throughout the year. All students will keep the same SEL advisor the entire time they are at SSHS. It is important for them to use their advisors as helpful resources in answering questions and solving problems.

Interscholastic Competition

Qualifications to Participate in Athletics and other Activities Sponsored by the Utah High School Activities Association

UHSAA Policy: To be eligible to compete in interscholastic competition, an individual must be a full time student in the school he/she wishes to represent. No student shall be eligible to represent his or her school if he or she has failed more than one subject during the previous grading period. A GPA of 2.0 must be earned in the previous grading period. (Incomplete grades (I) and (NG) are considered failing until made up.

School Policy:

1. Each mid-semester, a grade check will be conducted. Those students involved with extracurricular activities. i.e. interscholastic competitions, drama, music, clubs, etc., must be in compliance with Utah High School Activities Association policy. Those individuals not in compliance will not be able to participate until the end of the next semester. Coaches, advisors, teachers, and administration will work closely with the individual to assist them in meeting the criteria. If, at the end of the mid-semester, the individual still does not meet the Utah High School Activities Association's Policy, it

will be enforced as given.

2. Any absence, on a game/activity day, not approved by the principal or designee, will result in loss of the right to participate in that day's event.

Cheating

Any student caught cheating in any form will be required to do the assignment or test in a way that cheating will not be a possibility and may require other interventions to receive the opportunity to redo the work.

Assemblies

Assemblies are a regularly scheduled part of the school curriculum and are designed to be educational as well as entertaining experiences. They provide one of the few opportunities in school to learn formal audience behavior. Regardless of the type of program, courtesy demands that the STUDENT BODY be respectful and appreciative. **Yelling, screaming, whistling, catcalls, etc.** are appropriate only at pep assemblies held in the gymnasium. Those who show inappropriate behavior will be removed from the assembly.

Faculty Lounge, Office and Workroom

The faculty lounge and workroom are off limits to ALL students including TA's and faculty members' children. This is a place of business where highly confidential phone and written communication transactions are being conducted; therefore, to protect the privacy of faculty and students alike, students are not to be in the faculty lounge with or without faculty members present.

Food and Drink in School

Food or drinks will only be allowed in the cafeteria. Water will be allowed in classrooms with teacher's permission. The water must be in a clear water bottle. No mugs allowed.

Grievance Procedure

If a student or parent has a concern about a school policy, employee, or action, the following procedure should be followed in order to resolve the problem as quickly as possible:

1. Contact the person with whom you have a complaint to discuss both sides of the story.
2. If the problem still exists, contact the principal to facilitate problem-solving steps.
3. If still unresolved, ask the superintendent, in writing to place the complaint on the following month's Board of Education agenda for further discussion.

Internet

The purpose of the Internet is to facilitate communications in support of research and education, by providing access to unique resources and an opportunity for collaborative work. To remain eligible as a user, the use of your account must be in support of and consistent with the educational objectives of the District. Access to the Internet is made possible through an appropriate provider to be designated by Sevier School District at its sole discretion. Sevier School District and all users of the Internet must comply with existing rules which are available on the district website. All students and parents must electronically sign the Acceptable Use Policy found on the district website before they will be given access to the Internet.

Language and Courtesy

1. "Please" and "Thank you" are spoken here.
2. "Foul, profane, vulgar, or abusive language" is not appropriate and students involved with such language could be suspended. In case of the "F-Bomb" violators will be suspended.
 - Each Offense: suspended one day (in-school suspension)
3. All staff members will be spoken to and referred to by using their proper title: Mrs., Mr., Miss, and Coach.
4. Excessive public displays of affection are not acceptable. Holding hands is the limit. No Kissing, No Hugging, etc.

Vaping Policy

The health and safety of our students is a top priority, so we feel it is necessary to take steps to not only inform students and parents of a major concern in schools but also take steps to deter the use of e-cigarette/vaping devices because of the drastic increase in use among teens and adolescents. We take this issue seriously and are concerned with the effects these devices have on our students.

1. **What is vaping?**--Vaping is the act of inhaling a vapor that is produced by an electronic vaporizer or e-cigarette. The vapor comes from heating flavored liquids that may contain nicotine, marijuana/THC, cocaine, or other drugs. These flavored liquids release a very strong sweet smell into the air when vaporized.
2. **What do vaping devices look like?**--Vaporizers come in various shapes and sizes with the most common form looking like an electronic flash drive that plugs into a USB port for charging. These devices can be quite small and can easily be concealed with normal backpack/school-related items.
3. **What are the dangers of vaping?**--Varying information has created misconceptions about vaping; however, VAPING IS NOT A SAFE ALTERNATIVE TO SMOKING. The medical community has conducted many studies and released many warnings. The biggest risks involve nicotine dependency, stunted brain development, vape juices that contain multiple known carcinogens (cancer causing elements), and many respiratory diseases.
4. **Where are kids getting vaping devices?**--Although it is illegal for stores to sell

vaping items to anyone under 21, our students are getting their hands on them. Online purchasing without age verification, getting a device from a family member or friend, or buying them from random people all seem to be sources of distribution.

We are working closely with our student resource officer, who helps enforce state laws and local ordinances as they pertain to these devices. It is also against school policy to possess and/or use e-cigarettes and vaping devices. School discipline is as follows:

- **First Offense:** Automatic in-school suspension with required parent contact. In-school suspension will result in required completion of online vaping course before a return to regular school classes is allowed.
- **Second Offense:** Automatic referral to the Richfield Receiving Center and required parent conference prior to a return to normal school classes.
- **Third Offense:** Automatic referral to the Juvenile Justice System through our student resource officer and required parent conference prior to a return to normal school classes.

*Please note that any student in possession of a vape device containing illegal drugs including THC will receive an automatic 10-day suspension with a mandatory expulsion hearing with district personnel.

Due to an increased use of vaping devices in our school restrooms, students who share a stall and/or occupy a stall together with multiple students will subject themselves to being searched for vaping devices. Such occupation of restroom stalls inappropriately monopolizes the stalls and makes the appropriate use of restrooms difficult for students and will be considered a violation of school use.

Restroom/Hall Pass Policy

- Restrooms should be used during transition times. Being late from the restroom is not a valid excuse for being tardy to class.
- Restrooms should be used during lunch.
- Permission must be requested for a hall pass to use restrooms during class time in the event of an emergency. Students without hall passes will be deemed truant.
- Cell phones are not allowed in restrooms during class time and must be left with teachers prior to leaving class.
- Multiple students are not allowed in the same stall.

Locker Policy

Each student will have the use of an assigned hall locker and a PE locker (if the student is enrolled in a PE class or a competitive sport.) **Lockers are the property of the Sevier School District and will be subject to search at any time.** There is the expectation that the locker will be clean and orderly. Damaging of painted surfaces on either side of the door is not permitted. Any material found in a locker is considered in the possession of the student to whom the locker is assigned. Students should not share lockers. **All students taking a P.E. class will be issued a school lock.** Please

use them. Students not returning the issued lock will be charged a \$10 fee. The school is **not responsible for theft**. Students will need to bring their own locks, as there are no locks on hall lockers. SSSH reserves the right to cut off a lock if necessary.

Physical or Verbal Assaults

Physical or verbal violence is not tolerated at our school. Students who have participated in a physical assault on another person will be referred to the police and suspended from school. If physical injury to another is caused, the perpetrator may be recommended for permanent expulsion from the schools in Sevier County. Verbal threats or assaults will be considered criminal acts as well and will be dealt with appropriately.

Respect for School Property

Sevier School District makes a great effort to provide students with school materials and equipment to help make the school experience enjoyable and profitable to the learner. Students are asked to show respect for the school and school property by not marking desks, tables, seats, walls, etc. Textbooks should be cared for in a responsible manner and not written in or defaced in any manner. Classroom care is a shared responsibility between teacher and student. Desks and floors shall be kept clean. Students damaging school property will pay for damages.

SPORTSMANSHIP CODE

1. Be courteous to opponents, fans, and cheerleaders.
2. Be representative in your behavior toward everyone present.
3. Respect and abide by officials' decisions.
4. Exercise self-control at all times; never taunt or boo an official, coach, cheerleader, or player.
5. Display character in your every action.
6. Learn to win with **Character** and lose with **Dignity**.
7. Display appreciation for a good performance or play regardless of the team.
8. LET'S REMEMBER WHO WE ARE!!! "Do Rowdy Right"

Student Identification Card

Students will be issued a photo identification card. This card must be shown at all dances and games as evidence of membership before a student will be allowed to participate at the student rate. Failure to show student I.D. will require payment of adult admission charge to any school event.

Student Telephone & Messages

Use of the student telephone at the office is authorized for checking out or clearing after school conflicts when parents could not have been informed prior to school time. The office will take phone messages for parents needing to communicate with students but will not interrupt classes for their delivery unless it is an emergency. We'll

do the best we can but there are no guarantees when delivering messages to students! Please try to remind students of appointments, work schedules etc. before school.

Student Transportation

Students must be transported in school-approved transportation to be eligible to participate in the school activity if provided. Parent drivers must have a district approved background check and provide evidence of current and valid driver's license and insurance. **Students may not be taken off a bus by anyone other than a parent personally without the principal's prior approval.**

Vending Machines

Change for the machines will not be given in the office. If the machines dysfunction, it is the student's responsibility to report it to the office. **Students, use these machines at their own risk.**

Visitors

District policy prohibits students visiting other school campuses during the school day. In keeping with this policy, the high school does not allow visitors to attend classes or any part of the school day with students. School is a place of business for students and faculty alike and allowing outside visitors to attend classes may disrupt the learning process. Visitors to our school must check in at the main office where the office staff will assist them. Visitors are NEVER to go to a classroom and disrupt the class. Visitors who are in the school and who have not been cleared through the office and approved will be viewed as trespassers.

Sevier School District **Special Education Program**

School District offers a comprehensive program of special education services designed to provide a learning environment that helps a child progress in his/her individualized educational program.

If you are aware of a child who may have a disability, that affects their learning to such a degree that it may require special education services, please contact your local school principal or the Sevier Special Education Department at (435) 896-4850.

Referral Process/Procedure

When a parent or school staff member suspects a student may have a disability, the following referral procedure is implemented:

1. Teachers implement research-based and/or peer-reviewed interventions and provide documentation of the results on the Student Intervention Profile to be reviewed by a school team which includes a general education teacher, the building principal, and others as necessary.

**Note: Pre-referral interventions may not be used to substantially delay an evaluation for eligibility.*

2. The referring person completes and signs a referral form. If school personnel are making the referral, attach documentation of contacts with the parents about the concerns regarding the student's educational performance.

3. The Student Intervention Profile, accompanying data, and the referral form are given to the building principal, who reviews existing data (including pre-referral intervention results and school team recommendations) on the student and determines if the referral should go forward for a full evaluation.

a. This review of existing data and evaluation determination is conducted in collaboration with the Special Education Learning Coordinator.

b. If it is decided that the evaluation should take place, a special education staff member is assigned to oversee/conduct the evaluation. Written Prior Notice (WPN) is provided to the parent of the intent to conduct an evaluation.

i. If the referral is not going to result in a comprehensive evaluation, the principal and the assigned special education case manager send the parent a Written Prior Notice of Refusal to take the action of conducting an evaluation.

STATE AND DISTRICT POLICIES

SCHOOL FEE GUIDELINES Policy #3035

Guidelines can be found on the district website.

<https://www.seviersd.org/index.php/parentstudents/topstudent/240-3035-school-fee-guidelines.html>

South Sevier High School Electronic Device Use Policy

Research has shown that when students are allowed to use their cell phones and other electronic devices freely in the classroom without any boundaries or rules, they provide a tremendous distraction which negatively affects student attention, learning, and success. Instructional time is too important to have these distractions. Therefore, in order to minimize cell phone and other electronic device distractions, the following rules and procedures for cell phone and other electronic device use at South Sevier High School will be enforced. Please keep in mind that students will be allowed to use their devices before and after school, during lunch and between classes.

1. The term “electronic device” includes: cell phones, earbuds, headphones, laptops, tablets, gaming devices, and any other device which may cause distraction in class during instruction.
2. When students enter the classroom, cell phones and all other electronic devices must be placed either in the cell phone caddy or a backpack and placed in the designated area in the classroom. They cannot be kept on the desk or on a chair. Electronic devices must stay put away until the teacher approves their use, or class is over.
3. Students are all given a Chromebook to be used throughout their high school careers and will have access to these in the classroom for completing schoolwork. The chromebooks may only be used specifically for school work. Please note that, although the Chromebooks have been given to the students, they remain district property until after a student graduates and fall within the district’s acceptable use policy and are managed/monitored continuously whether the Chromebook is being used at school or at home. Students and parents must agree to the district’s acceptable use policy before using the Chromebooks and the district’s server.
4. Students are not allowed to wear anything on or over the head that would allow earbuds to be hidden from view. SSHS reserves the right to ask students to prove that there are no devices in their ears to ensure earbuds are not being used during

class.

5. Backpacks are not allowed on student desks because they provide a temptation to hide, access, use, or view electronic devices. All backpacks and other bags or belongings are to be put in a designated space provided in the classroom.
6. The use of electronic devices in class may be appropriate when used for class activities, but only when the teacher approves it. For instance, students may be allowed to use their earbuds/headphones when listening to or watching an assignment or activity on a Chromebook and may be used to complete certain assignments. Students are required to ask for this privilege prior to accessing their electronic devices.
7. The cell phone will always be available in the event of a true emergency. Parents are encouraged to avoid contacting their children while they are in class because this causes a distraction to the student, the teacher, and other students. Parents are further encouraged to call the office and have them contact the teacher if student contact is needed. Students must clear it with the office as the semester begins if there is a special need for cell phone access, such as for medical reasons (e.g. blood sugar monitor), but medical documentation will need to be provided to the office before permission is given.
8. Students who refuse to follow any of the rules or procedures listed above could be subject to disciplinary action. This may include parent contact, referral to the principal, and loss of the use of the cell phone or other electronic device as per the SSSS Student Handbook.

INTERFERING DEVICES AND ELECTRONIC COMMUNICATION DEVICES Policy #3205

First Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration. The electronic device shall remain in the possession of the school administration until the end of the school day (3:05 pm Monday through Thursday and 1:20 PM on Fridays). The device will only be returned to a parent/guardian. If the phone is not picked up by the end of the school year, it will be disposed of. The first violation and all subsequent violations shall be logged in the incident reporting system for the school.

Second Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at minimum may include a relinquishment of the electronic device to the school administration. The electronic device shall remain in the possession of the school administration until the end of the school day. The device will only be returned to a parent/guardian. If the phone is not picked up by the end of the school year, it will be disposed of. The school shall set a conference time and date between the student and his/her parent/guardian and

the school principal or assistant principal to discuss use of electronic devices.

Third Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, the student may receive disciplinary action as per policy #3075 and consequences at a minimum may include a relinquishment of the electronic device to the school administration and a referral to youth court for habitually disruptive behavior. The electronic device shall remain in the possession of the school administration until the end of the school day. The device will only be returned to a parent/guardian. If the phone is not picked up by the end of the school year, it will be disposed of. The school shall set a conference time and date between the student and his/her parent/guardian and the school principal or assistant principal to discuss use of electronic devices.

Fourth Violation: Depending on the nature of the violation and the imposition of other appropriate disciplinary action, the student may receive disciplinary action as per policy #3075 and consequences at a minimum may include a relinquishment of the electronic device to the school administration and a referral to the Richfield Receiving Center for habitually disruptive behavior. The electronic device shall remain in the possession of the school administration until the end of the school day. The device will only be returned to a parent/guardian. If the phone is not picked up by the end of the school year, it will be disposed of. The school shall set a conference time and date between the student and his/her parent/guardian and the school principal or assistant principal to discuss use of electronic devices.

<https://www.seviersd.org/index.php/parentstudents/topstudent/530-3205-interfering-devices-and-electronic-communication.html>

CONDUCT, DRESS AND GROOMING STANDARDS Policy #3030

<https://www.seviersd.org/index.php/parentstudents/topstudent/246-3030-student-conduct-and-dress-and-grooming-standards.html>

To clarify: Dresses, skirts, and shorts must be no shorter than arm's length when walking. This includes ripped or distressed jeans with bare skin visible no higher than arm's length. Students shall not wear clothes that are cut off, or immodest, e.g., shorts, mini skirts, bare midriffs, halter-tops, spaghetti straps, tank shirts, or similar clothing. Clothing shall cover the midriff, underwear, back, and cleavage at all times. Skirts, dresses and shorts must be at least mid-thigh length or longer when seated.

School Song

All hail our grand ol' South Sevier
We'll cheer unto her fame
We'll march toward her greatest goal
To glorify her name!
We cannot be untrue to her
So let us all ordain
The white unto her honor
And the red unto her fame!
Our South Sevier, our South Sevier
To thee our hearts are true
We'll give the grand old banner
The honor that is due!
Then we'll raise our colors high
In sunshine or in rain
Praise the white unto her honor
And the red unto her fame!

